## **REQUIREMENTS:**

- 1. Own and occupy the Real Estate as of July 1 of the tax year; the exemption is being filed.
- 2. Unable to pay taxes due to:
  - a. Age
  - b. Infirmity
  - c. Poverty (All three are required.)

## **DOCUMENTS REQUIRED**

- 1. Documentation of Financial Hardship
  - a. Social Security income verification
  - b. W-2 forms
  - c. Rent receipts
  - d. Unusual circumstances including extraordinary expenses
- 2. Documentation of Medical Hardship (All three are required)
  - a. Verification from doctor or hospital
  - b. Receipts for medical bills, etc.
  - c. Verification of age and work history

## FINANCIAL REQUIREMENTS

No limit on income or assets. The applicant will be asked to complete forms outlining:

- a. Size of household
- b. Names, ages, job descriptions, and salaries of adult children
- c. Financial aid, if any, from adult children
- d. Rental income
- e. Outstanding mortgages, etc.