

*Nancy Clerc*

COMMONWEALTH OF MASSACHUSETTS  
**TOWN OF ACUSHNET**

**TOWN ADMINISTRATOR SCREENING COMMITTEE**

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**MEMORANDUM**

**TO: Town Clerk**

**FROM: Town Administrator Screening Committee**

**DATE: October 29, 2019**

**RE: Meeting Posting**

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**The Town Administrator Screening Committee has scheduled a meeting for Friday, November 8, 2019 at 3:15 P.M. This meeting will be held in the Acushnet Council on Aging located at 59 1/2 Main Street, Acushnet, MA 02743.**

**Agenda Items:**

**Acceptance of Meeting Minutes for October 28, 2019; review of matters presented; votes may be taken**

**Executive Session:**

**Under MA G.L. c.30A § 21(a) (8) to consider and interview applicants for the Town Administrator position; Discussion & Rank Order of Finalists; votes may be taken (The chair of the Public Body must declare that discussing the matter at an open meeting may have a detrimental effect obtaining qualified applicants.)**

**Regards,**

**TA Screening Committee**