



TOWN OF ACUSHNET

MASSACHUSETTS

OFFICE OF THE PLANNING BOARD

Mailing Address: 122 MAIN ST.

Office Address: 130 Main Street, Parting Ways, 2nd floor

ACUSHNET, MA 02743

<http://www.acushnet.ma.us>

Tel. (508) 998-0200 ext. 4260

Acushnet Planning Commission Meeting & Public Hearing Minutes for January 19, 2023

RECEIVED
2023 MAR -2 P 1:19

Open: 6:30pm
Adjourn: 8:45pm

Present: Mark Francois, Chairman
Rick Ellis, Vice Chairman
Bryan Deschamps, Member
Dave Davignon, Member (via Zoom)
Steve Boucher, Member
Paul Sullivan, PB Admin. Assistant
Andy Bobola, Building Commissioner (via Zoom)
Pat Hannon, Conservation & Health Agent (via Zoom)
Jeff Blake, Town Counsel (via Zoom)

Issue: The Chairman welcomes those in attendance and makes the media notification

Issue: A motion is made to open the Planning Board meeting.
So moved: R. Ellis
Second: B. Deschamps
Vote was 5-0

Issue: A motion is made to accept the Meeting Minutes of December 8, 2022
So moved: S. Boucher
Second: R. Ellis
Vote was 4-0 (1 abstention)
Roll call vote was 4 ayes (1 abstention)

Issue: The Chairman asks the Board Members to introduce themselves

Issue: The Chairman announces he has invited Jaime Kelly, Town Administrator, to attend tonight's meeting

Issue: The Chairman states that the Board is here tonight to review a Solar Project located at 550 Main Street to discuss activities since the last Planning Board Meeting related to a motion to have the Building Inspector to review the Special permit for violations.

The Chairman read the memo from the Planning Board to the Building Inspector sent December 27, 2022. The Chairman read the initial paragraph of the letter sent by the Building Inspector on January 9, 2023 to Navisun LLC. The Chairman indicates that the Building Inspector has determined that the Solar project at 550 Main Street is currently in violation of the Special Permit issued, specifically, conditions 15, 16, 17, 18, 20 and 21. The Chairman notes that there have been multiple meetings with Town Officials over the past month.

Rick E. states that the Planning Board should establish what was approved on the Special Permit then have the Proponent provide what they are building to. Rick E. states that the controls for erosion and stormwater are not working.

The Planning Board and the Conservation/Stormwater Agent discussed having a review at the site on January 20, 2023. Town Counsel provided his recommendations for a site visit.

Discussion ensued amongst the Planning Board on the irregularities of the original Special Permit approved and what is being built now, including the size of the project, amounts of panels and the MW size.

Andy B. discussed the disparity in plans approved by the Planning Board, what was approved by the previous Building Inspector and plans that are different with Conservation/Stormwater. Andy B. explains that what the Proponent has done doesn't resemble any of the plans that the various Board's currently have.

The Planning Board agrees to let the process proceed based on the comments of the Building Inspector and the ongoing cohesion and guidance of Town Officials.

Issue: Discussion with Jaime Kelly, Town Administrator, on the future Town Planner role.

Jaime notes that he has been involved with various subjects under the purview of the Planning Board and dealing with the staff and review of files. He noted that this is not typical due to the fact that the Town is currently without a professional Town Planner.

Jaime presented his vision of a new organizational structure under a Director of Community Development & Inspectional Services to include Planning, Inspector of Buildings and Zoning Enforcement Officer, Conservation and Stormwater Agent and Sanitarian.

Jaime's presentation included:

- Current Issues
- Specific Issues
- Solutions
- Organizational Structure
- Organization Chart
- Proposed Budget
- Mission Statement
- Director's Duties
- Director's Qualifications

2023 JAN - 2 P 1:19
RECEIVED

The Planning Board members shared their views on the proposal and Jaime Kelly asked the Board members for input to guide him on which way to go to solve the current problems that exists.

Issue: Subdivision Rules & Regulations-Discuss revisions to meeting schedules, fee schedule and forms.

The Chairman introduced Paul Sullivan, Planning Board Administrative Assistant, to present proposed changes to documents as well as providing updated forms to assist residents, proponents and others to easily and efficiently access forms/instructions while doing business with the various Town Boards.

Paul outlined the following:

- Planning Board Meeting Schedule preferences of the Board
- Planning Board Fee Schedule-updated to better reflect cost and abutting Towns
- Form Instructions Developed-To assist residents and others when petitioning the PB
- Subdivision Rules & Regulations Forms-Updated for uniformity and added revision dates
- Process Flow Charts- Created to assist residents and others when engaging Town Boards.

Paul noted that once approved by the Board many of the above forms will be uploaded to the Town website as a fillable pdf document.

Issue: A motion is made to adjourn the meeting.
So moved: D. Davigon
Second: R. Ellis
Vote was 5-0

RECEIVED
2023 MAR -2 P 1:19

Respectively submitted,

Paul Sullivan
Administrative Assistant



Paul Sullivan

3-2-23

Date



Mark Francois, Chairman

2/23/2023
Date