

Meeting Acushnet Public Library Board of Trustees

November 7, 2018

In attendance: Jennifer Alves

Dina Brasseur, Library Director

Diane Ferreira

Nancy Francis

Jeri Howland

Kristen Leotti, Chair

Henry Preston

NOV 14 2018
ACUSHNET PUBLIC LIBRARY
JENNIFER ALVES

Secretary's Report

Motion was made by Diane to accept the Secretary's report from September 19, 2018 and seconded by Jennifer. All voted in favor.

Financial Report

The library is halfway through the second quarter and has spent 36.5% of budget. Fifty percent of the materials budget has been spent (the revolving fund has been used to purchase some materials). No problems are anticipated. The tech support line will stay the same for the remainder of the year. Half of the revolving fund for the current fiscal year has been spent, and approximately \$2,000 has been deposited. Fine collection is decreasing because of the automatic renewals, a recent increase in printer usage is balancing the loss, so far.

Building Concerns

There is now a new sign that says "Do not enter". It is located under the "One Way Sign" at the north driveway exit. We may need another sign on the other side that says "Enter here". The Board will check the town by-laws to see what is allowed by the town. The next meeting, we will discuss the information in the by-laws concerning possible signs. Jen volunteered to talk to Dan Menard. Also, we should check what signage is used at the schools.

The fence across the back of the library is finished. Diane talked to Jim Marot about installing fences on both sides of the building. The Board discussed a preference for plain wood, not white. Jim Marot provided to Diane an estimate from AVO Fence & Supply Company, Inc, for the supplies. The fence is to be split rail, not dowel. Motion was made by Nancy to purchase the fence materials from AVO for \$2525.96 and have it installed by the town employees in the spring. The motion was seconded by Diane. All voted in favor.

Action Plan

Dina reminded the board that the FY20 Action Plan is just a guide. It is not checked by the state. Kristen questioned the feasibility of adding one new program each quarter. Dina explained that a new program is just one time, not a recurring weekly or monthly event.

Kristen suggested increasing the budget for education to Goal 3.

A motion was made to accept the FY Action Plan by Jeri and was seconded by Nancy. All voted in favor.

It was noted that the Wareham Public Library is now certified. This means that the ACUPL can fill holds from Wareham and that Wareham patrons can use other libraries. The reason that it is so important to keep up the state certification is that it is very hard to recertify once it is lost.

Director's Report

The Acushnet Library was certified by the state. The increase in circulation was due to automatic renewals. The Hoopla loans have doubled this past year. The program attendance is also up.

Coming up—

Wet Felt Workshop on 11/13 sponsored by the Friends of the ACUPL

Wednesday Storytimes

Lego Club

Take Apart Workshop

Chess Club (soon)

ACUPL will be closed on 11/12 and 11/22 for Thanksgiving

The next meeting of the Board is scheduled for Wednesday, December 12, 2018 at 4:30 p.m.

Nancy moved to adjourn the meeting at 5:05 p.m. and Jen seconded. All voted in favor.

Respectfully submitted,

Jeri Howland

2018 DEC 12 PM 4:30
ACUPL
Jeri Howland
Jen Howland