

Meeting Acushnet Public Library Board of Trustees

Tuesday, December 14, 2021 at 4 p.m.

In attendance: Jennifer Alves, Chair

Nancy Francis

Danielle Guillemette

Joan Howland

Stephen Reale

Dina St. Pierre, Library Director

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### **Secretary's Report**

A motion was made by Stephen to accept the secretary's report from November 16, 2021. The motion was seconded by Nancy. All voted in favor.

### **Budget Report**

Nothing in this report is different from expectations. The salary line and buildings and grounds lines are on track. Office supplies is almost spent out and will need to be reviewed for FY22. The children's education supplies line is overspent due to a change in the state vendor. The library will do a winter read and bead program similar to the summer program and will also do a mystery sticker puzzle. The supplies for the program and sticker puzzle are out of ordinary and are also a factor in the children's education line being overspent. Any additional money needed for children's education supplies will come from state aid. A motion was made by Nancy to accept the budget report and seconded by Stephen. All voted in favor.

### **New Business**

The pavilion on the back lawn is almost finished and the path to it needs to be graded. Jim Marot is leaving Acushnet but would like to oversee the project before he leaves. There is a slight decline down to the pavilion. Jim and Dan Menard (DPW) have worked on a plan for a diagonal path to the pavilion. It will be eight feet wide and does need to meet ADA requirements. The DPW will also put down grass seed, pave the path and put in a trench for electrical wiring. Stephen moved to accept the proposal to grade the lawn to the pavilion and Danielle seconded. All voted in favor.

The memo on the FY2023 budget has not yet been received. The Town Administrator and the Town Treasurer are both leaving on December 31, 2021. The finance committee met last week and requested two budgets from all departments. The first should include all increases mandated by contracts. The second should include all increases mandated by contracts, as well as any additional requests. The finance committee presentation will be on January 26, 2022 at Town Hall. The library has been assigned a liaison to the finance committee, Eric Chew. He will be invited to the next Board of Trustees meeting.

### **Director's Report**

The circulation statistics are higher than last year's but below where they would probably be because of Covid. Over 100 craft kits were distributed in November. Computer sessions are up. Dina has been doing classroom visits at Acushnet Elementary School. The library has received a grant from the Acushnet Cultural Council for the 2022 Summer Concert Series. Beanstack has been extended through the Mass. Board of Library Commissioners through December 2023.

The next meeting of the Board of Trustees will be Tuesday, January 4, 2022 at 4 p.m.

Nancy moved to adjourn at 4:27 p.m. and Danielle seconded. All voted in favor.

Respectfully submitted,

Joan Howland

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