

Meeting Acushnet Public Library Board of Trustees

Tuesday, November 16, 2021 at 4 p.m.

In attendance: Jennifer Alves, Chair

Diane Ferreira

Nancy Francis

Danielle Guillemette

Joan Howland

Stephen Reale

Dina St. Pierre, Library Director

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Secretary's Report

A motion was made by Nancy to accept the secretary's report from October 19, 2021. The motion was seconded by Diane. All voted in favor.

Budget Report

The report is similar to last month, and 35% of the salary line is spent. There will be a dip in the Library Tech line since the staff is down one member now. The dip will continue since the new hire will be making less than the last person who previously held the Tech III position resulting in an overall overage on that line. A motion was made by Stephen to accept the budget report and was seconded by Nancy. All voted in favor.

Old Business

SAILS has updated the system on lost items removing more than 300 and cleaning up the patron database. Patrons that owe back material to other libraries have not been cleared out of the database. Many libraries are now going "fine-free" and we will discuss that at a future meeting.

Both reports for state aid have been completed. The library has been certified by the Library Board of Commissioners. Our first award is almost the same as that of previous years in spite of the drop in out-of-town patrons. We have just received \$11,000.00 and will hopefully receive another \$11,000.00 in the spring.

New Business

Our annual action plan will be on file until July, 2023. It is not that different from last year's action plan as some things were not achieved due to the pandemic. In FY2023, hopefully, many goals will be accomplished. The plan will be submitted on December 1, 2021. Stephen moved to accept the action plan and Diane seconded. All voted in favor.

The library has received a donation of \$5000.00 from the estate of Mrs. Doris Gomes. Also, \$75.00 was received in memory of Louise Coggeshall, a longtime member of the Friends of the Acushnet Library.

There is no stipulation on how this money is to be spent and the money was deposited into the gift fund. Stephen moved to accept these donations and Diane seconded. All voted in favor.

Director's Report

The Children's Room Assistant position has been posted in-house and a current employee is interested.

Dina attended the last PTO meeting and set up two grade 3 visits. 26 new library cards were issued. Thank you to Kristine Vardo for the invitation.

The staff will have an in person meeting this Friday, the first time in a long time.

The circulation was slightly higher in October than in September.

The next meeting of the Board of Trustees will be Tuesday, December 14, 2021 at 4 p.m.

Nancy moved to adjourn at 4:30 p.m. and Stephen seconded. All voted in favor.

Respectfully submitted,

Joan Howland

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