

Meeting Acushnet Public Library Board of Trustees

August 25, 2020 (zoom) at 12 p.m.

In attendance: Jennifer Alves, Chair

Dina Brasseur, Library Director

Diane Ferreira

Danielle Guillemette

Jeri Howland, Secretary

Stephen Reale

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Secretary's Report

A motion was made by Stephen to accept the secretary's report from July 28, 2020 and was seconded by Diane. All voted in favor.

Budget Report

We are two months into the fiscal year and 19.9% spent out which is right on track for the year. Jeri moved to accept the budget report. Stephen seconded and all voted in favor.

Old Business

The pergola is complete. Jim Marot and Dina are reviewing fabric options for sun coverage. Diane asked if the covering will be just on top or if it will hang over the end for additional coverage. It will probably hang over the end and be adjustable. More information to come next month.

The library is still doing only takeout and 3767 items have been borrowed from the window. The reopening plan will be discussed at the next meeting.

New Business

The ARIS report focuses on staffing, circulation and library services. Before the Covid stoppage, the library was on track to meet last year's numbers for adult, YA and children's circulations. Dina thinks the FY20 numbers would have exceeded FY19. Reporting to the state stopped on March 13, 2020 due to the pandemic and closing will not affect state aid for FY20. The program attendance (before the shutdown) was also similar to FY19. The financial report for the state is due in mid-October. It is hard to compare with previous years because for part of the year, we did only takeout but it is worth noting that during the shutdown there was a significant increase in ebooks and Hoopla, which continues now.

Director's Report

The summer reading program is over. The library challenged the community to read 30,000 minutes then increased the challenge to 40,000 minutes and the goal was met! It was decided to keep the challenge going to the end of the year so the goal has now been increased to 100,000 minutes to commemorate the 100 year anniversary of the library building. The read and bead program was another summer highlight. Ten random summer reader winners will be drawn this week for a \$10 gift

card. The weekly crafts were successful and will continue until the end of the month and then a monthly craft will be offered.

Fairhaven Lumber has measured to replace the window that fell out and we are still waiting for the new window to arrive. This needs to be repaired before the public is allowed into the building since there are still shards of glass in the window.

There are still issues with the staff computers since the Windows 10 upgrade. Elizabeth has advanced computer skills and has been trying to work on the problems. If we are not successful in fixing these problems, the library may have to purchase new staff computers.

The next meeting of the Board of Trustees will be Tuesday, September 8, 2020 at 12:30 p.m. on zoom.

Diane moved to adjourn the meeting at 12:30 p.m. Stephen seconded and all voted in favor.

Respectfully submitted,

Jeri Howland

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