

Meeting Acushnet Public Library Board of Trustees

July 26, 2018

In attendance: Jennifer Alves

Dina Brasseur, Director

Diane Ferreira

Jeri Howland

Henry Preston

Audience: Connie Preston

In the absence of Chair Kristen Leotti, Diane Ferreira volunteered to chair the meeting.

Secretary's Report

Motion was made by Jennifer Alves to accept the Secretary's report from June 21, 2018 and seconded by Henry Preston. All voted in favor.

Financial Report

The final report of 2018 closed at 99.7% spent out. So far, 11.5% of the 2019 budget has been spent. SAILS support, tech support to SAILS and the first Eversource bill of FY19 have been paid. The tech support line did see an increase from the original quote of \$1396 to \$1681 due to the addition of laptops to the service program. Motion was made by Jeri Howland to accept the financial report and seconded by Henry Preston. All voted in favor.

Building Issues

The town building department will reseal the front walkway on Friday, July 27, unless it rains.

The Friends of the Library are paying for the fence in the back of the library. Southeast Fence has not called to say when the fence will be installed, but they did quote 6-8 weeks on April 30th.

The parking lot had two sinkholes. Dan Menard brought cones when he was notified of the problem. The DPW fixed the holes the next day.

The library will be getting the former COA generator. It will run the sump pump and backup lighting.

On numerous occasions, the alarm was going off soon after staff had set it. Wayne Electric was called in twice for service. Though they could not determine it for certain, the problem may have been due to an interruption of wireless service. There have been no problems for the last week. Wayne Electric has informed Dina that the system is old (it was installed during the Community Center days) and will need to be replaced in the future. It is not in the capital plan and will need pricing. It does not need to be done immediately.

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Computer Policies

No guest passes will be issued for the laptops. Also, there is no time limit software on the laptops. All information on usage will be in the Laptop Loan Program Policy. The deck is not considered to be in the building. The Acushnet policy is similar to those of other libraries for their laptops. The library may retain ID at the desk but this has not been decided yet. A patron must be 18 to borrow a laptop. There is no wireless printing but patrons can borrow a flashdrive from the desk.

Henry Preston moved to accept the changes made to the Computer Use Policy. Jennifer Alves seconded it. Jeri Howland moved to accept the Laptop Loan Program Policy. Henry Preston seconded it. All voted in favor.

Announcements

There was a slight drop in the statistics report in June. Hoopla had 156 downloads and if these were added to the other numbers, the total would equal last year's numbers.

The program attendance is increasing.

The Library Technician Children's Room Assistant position has not yet been advertised due to union contract negotiations. It may be posted in August and filled in September.

The summer concert series (sponsored by the Friends of the Library and the United Way) has two more concerts scheduled. As many as 60 people have attended these shows.

The family show on August 21 is called Hula La.

On August 22, Catherine McLaughlin, a native of New Bedford, will discuss her book, Blue Collars.

The next Trustees meeting is scheduled for Thursday, August 30 at 4:30 p.m.

Henry Preston moved to adjourn the meeting at 5:05 p.m. Jennifer Alves moved to second. All voted in favor.

Respectfully submitted,

Jeri Howland