



TOWN OF ACUSHNET

COMMUNITY PRESERVATION

INTRODUCTION

Thank you for your interest in ACUSHNET'S COMMUNITY PRESERVATION ACT. We hope this document will provide a useful introduction and overview of the application process.

The Community Preservation Act, M.G.L. c. 44B, (the "CPA") allows Massachusetts cities and towns to raise monies through a surcharge of up to 3% of the real estate tax levy on real property. These funds may then be used to acquire, create and preserve open space; acquire and preserve historic resources; acquire, create, preserve and support community housing; and acquire, create and preserve land for recreational use.

Acushnet voters approved the Community Preservation Act, M.G.L. c. 44B, at the 2002 Annual Town Meeting and at the April 2002 General election. Acushnet elected to fund the CPA account through a 1.5% surcharge on all real estate property tax bills with two exemptions:

- Residential property owned and occupied by any person who qualifies for low-income housing, or low- or moderate-income senior housing.
- \$100,000 of taxable value of all residential, commercial, and industrial real property.

The Town of Acushnet Community Preservation Committee (the "CPC") reviews applications for the use of these funds. In general, the committee meets twice monthly on in the Finance Committee Conference Room at Town Hall. Check with the Town Clerk for posted dates and times.

Within this application is a section titled "Determining Project Eligibility." In this section, you will find the rules governing eligibility for expenditures under the Community Preservation Act.

All applications are carefully reviewed by the CPC, who then votes with regard to which projects will be recommended to go before Town Meeting in the form of an Article placed on the Warrant.

The CPC recognizes that there may be certain situations that justify deviating from the deadlines outlined in the application, but the board intends to adhere to the deadlines contained herein.

Applications should be complete. Please include as many detailed cost estimates as possible, along with a comprehensive description of the project.
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TOWN OF ACUSHNET
COMMUNITY PRESERVATION COMMITTEE
REVIEW & RECOMMENDATION CRITERIA

Preference will be given to proposals that address as many of the following criteria as possible:

- The project leverages other public or private funds
- The project serves more than one CPA purpose
- The project designates a time sensitive opportunity which will be lost if not acted upon promptly
- The project is consistent with the Town of Acushnet's Master Plan, Open Space and Recreational Plan, and Affordable Housing Production Plan
- The project enhances or utilizes currently owned Town assets.
- The project meets multiple needs and serves multiple populations
- The project is fully developed and does not need further definition
- The project displays practicality and feasibility, demonstrating that it can be implemented expeditiously and within budget
- The project is supported by relevant Town Boards and Committees

SUBMISSION

EACH INDIVIDUAL APPLICATION PACKAGE SHOULD BE FULLY COMPLETED.

PLEASE SUBMIT TWO COPIES OF THE ENTIRE APPLICATION PACKAGE TO:

COMMUNITY PRESERVATION COMMITTEE
ACUSHNET TOWN HALL
122 MAIN STREET, ACUSHNET, MA 02743

**SIGNED AND COMPLETED APPLICATIONS ARE DUE NOT LATER THAN
JANUARY 28, 2020 TO BE CONSIDERED FOR SPRING 2020 TOWN MEETING**

***APPLICATIONS RECEIVED AFTER THE DUE DATE WILL NOT BE CONSIDERED
FOR THE SPRING 2020 TOWN MEETING. THEY CAN BE RESUBMITTED IN THE
FOR THE SPRING 2021 TOWN MEETING.***



**TOWN OF ACUSHNET
COMMUNITY PRESERVATION APPLICATION**

Deadline for Spring 2020 ATM: JANUARY 28, 2020

GENERAL INFORMATION

Name of Applicant/Organization: _____

Name of Co-Applicant (if any): _____

PLEASE NOTE: If the proposal involves town-owned land or a town-owned structure, either the applicant or the co-applicant must be the department, and/or committee in control of the property.

Contact Name: _____ Address: _____

Telephone Number: _____ Email: _____

Owner of Property (if different than applicant):

Contact Name: _____ Address: _____

Organization _____ Telephone Number: _____

Property Owner Signature if not Town of Acushnet: _____

PROJECT INFORMATION

Project Name:

Brief Description:

Project Location/Address:

(street address or map and lot number)

Amount of Funding Requested: \$ _____ When required: _____

Is Your Project Allowable?

The chart below demonstrates the allowable uses of CPA funds in each of the CPA project categories: Open Space, Recreation, Community Housing, and Historic Preservation. This chart is critical for determining whether a proposed project is eligible for CPA funding.

Definitions:

OPEN SPACE: Land to protect existing and future well fields, aquifers and recharge areas, watershed land, agricultural land, grassland, fields, forest land, fresh and salt water marshes, and other wetlands, ocean, river, stream, lake and ponds frontage, beach, dunes, other coastal land, land to protect scenic vistas, land for wildlife or nature preserve and land for recreational use.

HISTORIC RESOURCES: Building, structure, vessel, or real property listed on the state register of historic places or determined by the local historic commission to be significant to the history, archeology, architecture or the culture of the town.

RECREATION/PARK LAND: Land for active or passive recreational use including but not limited to, the use for land for community gardens, trails and non-commercial youth and adult sports, and the use of land as parks, playgrounds or athletic fields.

COMMUNITY HOUSING: Housing for moderate and low-income individuals and families, including moderate and low-income seniors. Moderate income is less than 100%, and low-income is less than 80% AMI of US HUD Area Median Income.

Projects are only eligible for CPA funding if they fit in a **green** box below.

	Open Space	Historic	Recreation	Housing
Acquire	Yes	Yes	Yes	Yes
Create	Yes	No	Yes	Yes
Preserve	Yes	Yes	Yes	Yes
Support	No	No	No	Yes
Rehabilitate and/or Restore	Yes, if acquired or created with CPA funds	Yes	Yes (as of 7/8/2012)	Yes, if acquired or created with CPA funds

Chart adapted from "Community Preservation Fund Budgeting and Finance Issues", Massachusetts Department of Revenue, October 2005. It has been updated to reflect changes made by the 2012 CPA legislation.

CPA Request category(ies): (check all that apply)

Open Space _____ Historical _____ Recreation _____ Community Housing _____

Number of acres in parcel: _____ If Housing, Number of housing units proposed: _____

Name of Project:

Detailed Description of Project:

(Including an estimated budget and timeline. Please provide additional details if completion of project will take 2 or more years):

Describe any time constraints:

What are the goals of the proposed project:

Summarize how this request will benefit the Town of Acushnet and meet the goals of the Community Preservation Act:

Timeline For Permits and Approvals

(What permits and approvals are required? Have they been obtained or have you filed for them?)

Name of Permit	Not filed (Y/N)	Filed (Date)	Obtained (Date)

Have you met with any other Town Boards or committees? If so, what were the outcomes of those meetings?

What non-financial support is necessary, and how will this be provided?

Funding/Budget

Describe the proposed funding for this project. Identify other sources from which you are seeking funds, and whether those funds are secured. Identify any funds you or your organizations are willing to provide.

Sources of Funds other than CPA	Amount	Funding Requested (Y/N)	Funding Secured* (Y/N)

**If your application is still outstanding, when do you expect to hear a decision?*

Other Comments: Provide any other information you think the CPC should be aware of in evaluating your request for funding.

SIGNATURES:

APPLICANT: _____ Signature: _____

- If a Committee- signature of Committee Chair
- If a Department- Head of Department

OWNER: _____ Signature: _____
(If Different than applicant)

CO-APPLICANT: _____ Signature: _____

For Community Preservation Committee Use

This request received by Acushnet CPC on _____

Copies provided to CPC Members on _____

CPC Contact: _____ Telephone Number: _____

Is sufficient detail provided to consider the request? _____

If not, sponsor informed on _____

Additional information required:

Committee Votes

Votes	Yes/No	Votes (Yes/No/Abstain)	Date	Sponsor Informed (date, by whom & how)
Meets CPA criteria				
Accepted for consideration				
Recommend to Town Meeting				

Other:
