



Office of the  
Board of Assessors

MEETING MINUTES OF THE BOARD OF ASSESSORS

Wednesday, August 30<sup>th</sup>, 2023  
4:12 p.m.  
Selectmen's Meeting Room  
REGULAR SESSION

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**In Attendance:** Robert Brown, Chairman; Liberio Soares, Member; Kelly Koska, Principal Assessor & Nicole Peckham, Administrative Assistant

**Not In Attendance:** Matthew Lopes, Member

The meeting was opened at 4:12 p.m. with a motion made by Mr. Soares and was seconded by Mr. Brown.

The next meeting of the Board of Assessor's will be on Wednesday, October 4<sup>th</sup>, 2023 at 4 p.m. in the Selectmen's Meeting Room.

The Board voted to accept the minutes for approval of August 2<sup>nd</sup>, 2023 Open and Executive, with a motion made by Mr. Soares and seconded by Mr. Brown.

**Agenda Topics:**  
New Business

1. Kelly reviewed how she is in the process for FY 2024 new growth. She has been collecting data from building permits and other means. Kelly stated that the \$250,000 goal for new growth will be met with no issues.
2. Kelly discussed that there were 6 new Betterment Privilege fee assessments that were mailed out on August 14<sup>th</sup>, 2023. The taxpayers received a letter with a choice for how many years they would like for the Betterment, between five years, ten years, fifteen years or twenty years. The taxpayers have to make a decision by September 14<sup>th</sup>, 2023 otherwise it is up to the Board of Assessors to decide for them.

3. Kelly informed The Board that there will be a Fall Town Meeting on Monday, November 6<sup>th</sup>, 2023. The Board of Selectmen are looking to close the warrant by mid-September. Currently, the Assessors do not have anything to present at this meeting.
4. The next Board of Assessors meeting will be Wednesday, October 4<sup>th</sup>, 2023 at 4:00 p.m.

**Old Business:**

No Old Business

Mr. Brown announced that he is commencing the Open Session and will go into Executive Session. The Board will reconvene in Open Session.

The Board ended Open Session at 4:15 p.m. with a motion made by Mr. Soares and seconded by Mr. Brown.

The Board returned to Open Session at 4:24 p.m. with a motion made by Mr. Soares and seconded by Mr. Brown.

The Board reviewed and discussed FY 2024 RE Personal Exemption applications. They voted to accept all new and repeat applicants. A motion was made by Mr. Soares and seconded by Mr. Brown.

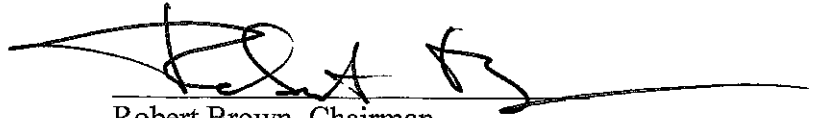
The Board reviewed and discussed all FY 2025 Chapter 61A/61B applications. They voted to accept all of these applications. A motion was made by Mr. Soares and seconded by Mr. Brown.

The meeting ended at 4:26 p.m. with a motion made by Mr. Soares and seconded by Mr. Brown.

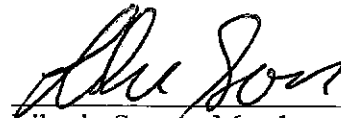
**Items to Sign:**

1. Meeting Minutes August 2<sup>nd</sup>, 2023 - Open and Executive Session
2. End of Month August 2023 – Personal Property Uncollectible – MGL 59 Section 71; Fiscal Years 2001-2019
3. MV Abatements – August 2023
4. FY 2024 Personal Exemption applications
5. FY 2025 Chapter 61A/61B applications
6. Chapter 61B lien release – Map 3 Lot 16A – Ventura
7. Chapter 61B rollback tax warrant – Francois – Perry Hill Road
8. Chapter 61B lien release – Francois – Perry Hill Road

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Robert Brown, Chairman



Liberio Soares, Member

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Office of the  
**Board of Assessors**

MEETING MINUTES OF THE BOARD OF ASSESSORS  
Wednesday, August 30<sup>th</sup>, 2023  
4:15 p.m.  
EXECUTIVE SESSION

**In Attendance:** Robert Brown, Chairman; Liberio Soares, Member; Kelly Koska,  
Principal Assessor & Nicole Peckham, Administrative Assistant

**Not In Attendance:** Matthew Lopes, Member

The meeting was opened at 4:15 p.m. with a motion made by Mr. Soares and was seconded by Mr. Brown.

1. The Board discussed FY 2024 RE Personal Exemptions, both new and repeat applicants. They voted to approve the following applicants:  
17D-5    41C-8    22a-5    22E-5    37A-4    22D-1
2. The Board also discussed FY 2025 Chapter 61A and 61B applications, and voted to approve the following:  
61A-3    61B-3

**Pursuant MGL Chapter 59 Section 60:** Applications for abatement or exemption under this chapter shall, be open only to the inspection of the assessors, the commissioner, the deputies, clerks and assistants of either the assessors or the commissioner and such other officials or designated private auditors of the commonwealth or of its political subdivisions as may have occasion to inspect such applications in the performance of their official, contractual or designated duties; provided, however, that nothing in this section shall prevent a person who submitted that information, or his designated representative, from inspecting or being provided a copy of the submission upon request.

**Pursuant MGL Chapter 4 Section 7 clause 26:** referencing the definition of public records from this statute.

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The following is the list of parcels voted on and approved:

- Personal Exemption Applications

- 15-437
- 15-417
- 18-22J
- 23-7C
- 18-18E
- 25-207
- 15-412
- 18-19A
- 23-30
- 10-15A
- 24-399
- 20-13P
- 24-120
- 15-296
- 12-21
- 24-158
- 4-27A.2
- 7-17
- 10-15J.15KLM
- 24-11G
- 13-29
- 10-69.70
- 10-106
- 24-135
- 25-124
- 15-196
- 24-101
- 24-238

- Chapter Applications

- 5-3A
- 5-3.1
- 5-3.2
- 4-27.27-5.27-6
- 6-19
- 10-28
- 10-36
- 10-37.38.39
- 6-5A
- 6-5C
- 6-5B
- 6-14

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A motion to close Executive Session and return into Open Session at 4:24 p.m. was made by Mr. Soares and was seconded by Mr. Brown.

  
Robert Brown, Chairman  
Liberio Soares, Member

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