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Office of the
Board of Assessors

MEETING MINUTES OF THE BOARD OF ASSESSORS

Wednesday, August 2nd, 2023

4:06 p.m.

Selectmen's Meeting Room
REGULAR SESSION

In Attendance: Robert Brown, Chairman; Liberio Soares, Member; Matthew Lopes, Member; Kelly Koska, Principal Assessor & Nicole Peckham, Administrative Assistant

The meeting was opened at 4:06 p.m. with a motion made by Mr. Lopes and was seconded by Mr. Brown.

The next meeting of the Board of Assessor's will be on Wednesday, August 30th, 2023 at 4 p.m. in the Selectmen's Meeting Room.

The Board voted to accept the minutes for approval of June 29th, 2023 Open and Executive, with a motion made by Mr. Lopes and seconded by Mr. Brown.

Agenda Topics:

New Business

1. Kelly reviewed how she is in the process for FY 2024 new growth. She has been collecting data from building permits and other means. Kelly stated that the \$250,000 goal for new growth looks achievable at this time.
2. Kelly presented The Board a Memo that was sent by the Interim Treasurer/Collector regarding uncollectible Personal Property Bills. The full request is for FY 2001 thru FY 2019 and is a total of 223 bills to abate. The Board of Assessors needed to vote on whether to process the abatements or not. The Board voted to approve all 223 bills for abatement as uncollectible with a motion made by Mr. Lopes and seconded by Mr. Soares.

3. Kelly informed The Board that the Town will be processing a software upgrade for MUNIS. The update is scheduled to take place sometime in October. As of right now, the cloud based MUNIS will be used for the actual Real Estate and Personal Property bills that are mailed in January.
4. The next Board of Assessors meeting will be Wednesday, August 30th, 2023 at 4:00 p.m.

Old Business:

No Old Business

Mr. Brown announced that he is commencing the Open Session and will go into Executive Session. The Board will reconvene in Open Session.

The Board ended Open Session at 4:09 p.m. with a motion made by Mr. Soares and seconded by Mr. Lopes.

The Board returned to Open Session at 4:21 p.m. with a motion made by Mr. Lopes and seconded by Mr. Soares.

The Board reviewed and discussed FY 2024 RE Personal Exemption applications. They voted to accept all new and repeat applicants. A motion was made by Mr. Lopes and seconded by Mr. Soares.

The Board reviewed and discussed all FY 2025 Chapter 61A/61B applications. They voted to accept all of these applications. A motion was made by Mr. Lopes and seconded by Mr. Soares.

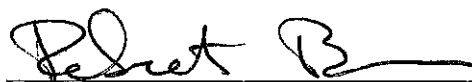
The Board discussed an 8 of 58 request for FY 2022 Personal Property Account 105. They voted to approve this request.

The meeting ended at 4:22 p.m. with a motion made by Mr. Lopes and seconded by Mr. Brown.

Items to Sign:

1. Meeting Minutes June 29th, 2023 - Open and Executive Session
2. MV Warrant – 2023 Commitment 4
3. MV Warrant – 2022 Commitment 50
4. MV Abatements – July 2023
5. FY 2024 Personal Exemption applications
6. FY 2025 Chapter 61A/61B applications
7. State Tax Form 166 Schedule of uncollectible taxes – FY 2001-2019

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Robert Brown, Chairman



Liberio Soares, Member

Matthew Lopes, Member

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MEETING MINUTES OF THE BOARD OF ASSESSORS
Wednesday, August 2nd, 2023
4:09 p.m.
EXECUTIVE SESSION

In Attendance: Robert Brown, Chairman; Liberio Soares, Member; Matthew Lopes, Member; Kelly Koska, Principal Assessor & Nicole Peckham, Administrative Assistant

The meeting was opened at 4:09 p.m. with a motion made by Mr. Soares and was seconded by Mr. Brown.

1. The Board discussed FY 2024 RE Personal Exemptions, both new and repeat applicants. They voted to approve the following applicants:
17D-3 41C-12 22a-40 22d-3 22E-24 37A-1 CPA-1
2. The Board also discussed FY 2025 Chapter 61A and 61B applications, and voted to approve the following:
61A-5 61B-8
3. The Board reviewed and discussed an 8 of 58 request for FY 2022 Personal Property Account 105. They voted to approve this request.

Pursuant MGL Chapter 59 Section 60: Applications for abatement or exemption under this chapter shall, be open only to the inspection of the assessors, the commissioner, the deputies, clerks and assistants of either the assessors or the commissioner and such other officials or designated private auditors of the commonwealth or of its political subdivisions as may have occasion to inspect such applications in the performance of their official, contractual or designated duties; provided, however, that nothing in this section shall prevent a person who submitted that information, or his designated representative, from inspecting or being provided a copy of the submission upon request.

Pursuant MGL Chapter 4 Section 7 clause 26: referencing the definition of public records from this statute.

The following is the list of parcels voted on and approved:

- Personal Exemption Applications

- 17-64
- 9-15F
- 25-158
- 19-36
- 13-25
- 11-30A
- 24-312
- 13-14A
- 2-68
- 15-395
- 24-375
- 15-494
- 8-4B
- 3-10.11
- 10-76
- 24-1T
- 24-15T
- 16-98
- 11-4F
- 24-201M
- 15-331
- 25-305
- 18-58J
- 6-6N
- 15-533
- 25-312
- 16-57
- 24-242
- 12-113
- 18-186
- 1-27
- 24-469
- 10-54
- 18-65F
- 21-16C
- 19-186
- 12-17J
- 15-88.89
- 18-58E
- 12-9A
- 9-13

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- 25-10.10N
- 24-360
- 19-202
- 10-86
- 15-128
- 18-22Y
- 16-39
- 18-63L
- 15-79
- 13-10J.11C
- 18-11A
- 2-31
- 6-11A
- 15-424
- 14-15W
- 8-22E
- 13-32C
- 20-13A
- 25-114
- 10-77
- 18-20M
- 25-188
- 24-176
- 4-1
- 24-429.430A
- 15-34B
- 18-47
- 15-453
- 6-1A
- 25-29P
- 25-127
- 12-100
- 10-15E
- 24-15H
- 13-25X
- 18-23E
- 14-7G
- 18-270
- 18-32R
- 13-10F
- 18-91
- 13-32M
- 18-56E

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- Chapter Applications

- 19-33
- 8-4.5
- 9-25
- 24-2
- 11-21
- 7-19
- 18-17
- 8-7
- 6-16
- 6-18
- 10-14B
- 5-10.10K
- 22-19
- 22-19E
- 6-17

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A motion to close Executive Session and return into Open Session at 4:21 p.m. was made by Mr. Lopes and was seconded by Mr. Brown.


Robert Brown, Chairman


Liberio Soares, Member

Matthew Lopes, Member