



Office of the  
Board of Assessors

MEETING MINUTES OF THE BOARD OF ASSESSORS

Wednesday, May 31<sup>st</sup>, 2023  
4:05 p.m.

Selectmen's Meeting Room  
REGULAR SESSION

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**In Attendance:** Robert Brown, Chairman; Matthew Lopes, Member; Kelly Koska, Principal Assessor & Nicole Peckham, Administrative Assistant

**Not In Attendance:** Liberio Soares, Member

The meeting was opened at 4:05 p.m. with a motion made by Mr. Lopes and was seconded by Mr. Brown.

The next meeting of the Board of Assessor's will be on Thursday, June 29<sup>th</sup>, 2023 at 4 p.m. in the Selectmen's Meeting Room.

The Board voted to accept the minutes for approval of April 26<sup>th</sup>, 2023 Open and Executive, with a motion made by Mr. Lopes and seconded by Mr. Brown.

**Agenda Topics:**

New Business

1. Kelly discussed that the Annual Town Meeting was held on Monday, May 22<sup>nd</sup>, 2023 at Ford Middle School. The Assessors had one article, which passed at Town Meeting. The article is for a Real Estate Personal Exemption, Clause 41C. The Board proposed an increase in the Gross Receipt Limit to \$20,000 if single and \$30,000 if married. The Board also proposed an increase in Whole Estate Limits to \$40,000 if single and \$55,000 if married.
2. Kelly said the FY 2024 Real Estate and Personal Property preliminary bills are starting to be looked at. She is waiting for another department to respond prior to officially beginning work on this. The bill date is July 1<sup>st</sup>. As a reminder, this mailing has the 1<sup>st</sup> and 2<sup>nd</sup> quarter bills in it.

3. The next Board of Assessors meeting will be Thursday, June 29<sup>th</sup>, 2023 at 4:00 p.m.

**Old Business:**

No Old Business

Mr. Brown announced that he is commencing the Open Session and will go into Executive Session. The Board will reconvene in Open Session.

The Board ended Open Session at 4:10 p.m. with a motion made by Mr. Lopes and seconded by Mr. Brown.

The Board returned to Open Session at 4:19 p.m. with a motion made by Mr. Lopes and seconded by Mr. Brown.

The Board reviewed and discussed two parcels for Right of First Refusal. The Board voted to forego the right of first refusal. A motion was made by Mr. Lopes and seconded by Mr. Brown.

The Board reviewed and discussed data collected for an FY 2023 RE Abatement. The Board voted to approve this abatement. A motion was made by Mr. Lopes and seconded by Mr. Brown.

The Board discussed FY 2024 Chapter 61A Application. The applicant did not provide support documentation timely. The Board voted to accept the late filing of Chapter 61A FY 2024. A motion was made by Mr. Lopes and seconded by Mr. Brown.


The meeting ended at 4:21 p.m. with a motion made by Mr. Lopes and seconded by Mr. Brown.

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**Items to Sign:**

1. Minutes - Open and Executive Session – April 26<sup>th</sup>, 2023
2. MV Abatements – May 2023
3. RE Exemptions – May 2023

  
Robert Brown, Chairman

  
Matthew Lopes, Member

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