



Office of the
Board of Assessors

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MEETING MINUTES OF THE BOARD OF ASSESSORS

Wednesday, March 15th, 2023

4:17 p.m.

Selectmen's Meeting Room

REGULAR SESSION

In Attendance: Liberio Soares, Member; Matthew Lopes, Member; Kelly Koska, Principal Assessor & Nicole Peckham, Administrative Assistant

Not In Attendance: Robert Brown, Chairman

The meeting was opened at 4:17 p.m. with a motion made by Mr. Lopes and was seconded by Mr. Soares.

The next meeting of the Board of Assessor's will be on Wednesday, March 15th, 2023 at 4 p.m. in the Selectmen's Meeting Room.

The Board voted to accept the minutes for approval of January 11th, 2023 Open and Executive, with a motion made by Mr. Soares and seconded by Mr. Lopes.

Agenda Topics:

New Business

1. Kelly discussed the report she had made to be submitted for the 2022 Town Meeting Report. This report includes changes that The Assessors Office has seen in that year, such as Mr. Cenerizio stepping down and Robert Brown being appointed to The Board of Assessors. The Board made a motion to approve this draft for submission. A motion was made by Mr. Lopes and seconded by Mr. Soares.
2. Kelly reviewed a contract renewal for CAI Technologies for FY 2024. The Board made a motion to approve this contract. A motion was made by Mr. Lopes and seconded by Mr. Soares.

3. Kelly reminded taxpayers that all Forms of List applications were mailed out to all active and potential new personal property accounts for FY 2024. The deadline to submit these applications is March 1st, 2023.
4. Kelly reminded taxpayers that all Income & Expense Forms for mixed use properties were mailed out to all property owners for FY 2024. The deadline to submit these applications is March 1st, 2023.
5. Kelly reminded taxpayers that all ABC Charitable Forms were mailed out for FY 2024. The deadline to submit these applications is March 1st, 2023.
6. Kelly discussed that the Annual Town Meeting date has been set for May 22nd, 2023. Additionally, the Annual election will be held on May 27th, 2023.
7. Kelly reviewed with the board a proposal for an article submission for Town Meeting. This article is for a Real Estate Personal Exemption, Clause 41C. The Board will review this more at the next meeting.
8. The next Board of Assessors meeting will be Wednesday, March 15th, 2023 at 4:00 p.m.

Old Business:

No Old Business

Mr. Brown announced that he is commencing the Open Session and will go into Executive Session. The Board will reconvene in Open Session.

The Board ended Open Session at 4:19 p.m. with a motion made by Mr. Lopes and seconded by Mr. Soares.

The Board returned to Open Session at 4:47 p.m. with a motion made by Mr. Lopes and seconded by Mr. Soares.

The Board reviewed and voted to approve all the MV abatements for January and February 2023. A motion was made by Mr. Lopes and seconded by Mr. Soares.

The Board reviewed and discussed FY 2023 RE Personal Exemptions. They voted to accept all repeat applicants. A motion was made by Mr. Soares and seconded by Mr. Lopes.

The Board reviewed and discussed FY 2023 RE Personal Exemptions. They voted to accept all new applicants. A motion was made by Mr. Soares and seconded by Mr. Lopes.

The Board has voted to accept all FY 2023 RE Abatement Applications. A motion was made by Mr. Soares and seconded by Mr. Lopes.

The Board has voted to accept two FY 2023 PP Abatement Applications. A motion was made by Mr. Soares and seconded by Mr. Lopes.

The Board reviewed and voted to approve the MV 2022/7 and MV 2023/1 warrants and commitments. A motion was made by Mr. Lopes and seconded by Mr. Soares.

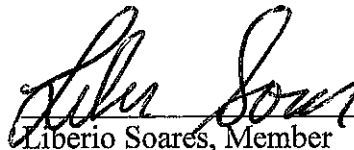
The Board reviewed and discussed all FY 2024 Chapter 61A applications. They voted to modify the decision of this application. A motion was made by Mr. Soares and seconded by Mr. Lopes.

The Board reviewed and discussed a parcel for Right of First Refusal, Map 3 Lot 14.15. They voted to forego the right of first refusal this parcel. A motion was made by Mr. Soares and seconded by Mr. Lopes.

The meeting ended at 4:48 p.m. with a motion made by Mr. Lopes and seconded by Mr. Soares.

Items to Sign:

1. Monthly list and report MV abatements – January 2023
2. Monthly list and report MV abatements – February 2023
3. Minutes - Open and Executive Session – January 11th, 2023
4. Fiscal 2023 – RE Personal Exemptions
5. Monthly list of RE exemptions – January 2023
6. Monthly list of RE abatements – January 2023
7. MV Warrant – 2022 Commitment 7
8. MV Warrant – 2023 Commitment 1
9. FY 2023 Phase II Sewer Betterments warrants


Liberio Soares, Member


Matthew Lopes, Member