



Office of the
Board of Assessors

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MEETING MINUTES OF THE BOARD OF ASSESSORS

Wednesday, January 11th, 2023

4:06 p.m.

Selectmen's Meeting Room

REGULAR SESSION

In Attendance: Robert Brown, Chairman; Liberio Soares, Member; Matthew Lopes, Member; Kelly Koska, Principal Assessor & Nicole Peckham, Administrative Assistant

The meeting was opened at 4:06 p.m. with a motion made by Mr. Soares and was seconded by Mr. Brown.

The next meeting of the Board of Assessor's will be on Wednesday, February 22nd, 2023 at 4 p.m. in the Selectmen's Meeting Room.

The Board voted to accept the minutes for approval of December 7th, 2022 Open and Executive, with a motion made by Mr. Soares and seconded by Mr. Lopes.

Agenda Topics:

New Business

1. Mr. Brown reminded all taxpayers that FY 2023 Actual Real Estate and Personal Property bills have been mailed. The deadline to file for an abatement is February 1st, 2023.
2. Mr. Brown reviewed that all Forms of List applications were mailed out to all active and potential new personal property accounts for FY 2024. The deadline to submit these applications is March 1st, 2023.
3. Mr. Brown also reminded taxpayers that Income & Expense forms were mailed out. The deadline to submit these applications is March 1st, 2023.
4. Mr. Brown reminded all taxpayers that FORM ABC's were mailed out for FY 2024. The deadline to submit these forms is March 1st, 2023.

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5. Kelly explained that there was an error that occurred when CPA was calculated on mixed use properties. The properties that were affected will receive letters with an abatement certificate that states the CPA surcharge credit.
 6. Kelly discussed the FY 2024 budget. She gave 4 scenarios to the Finance Committee and is waiting on feedback before reviewing further.
 7. Kelly explained that Assessors received the request for the 2022 Town Report. She will draft a report for the next meeting.
 8. The next Board of Assessors meeting will be Wednesday, February 22nd, 2023 at 4:00 p.m.

Old Business:

No Old Business

Mr. Brown announced that he is commencing the Open Session and will go into Executive Session. The Board will reconvene in Open Session.

The Board ended Open Session at 4:12 p.m. with a motion made by Mr. Soares and seconded by Mr. Lopes.

The Board returned to Open Session at 4:22 p.m. with a motion made by Mr. Soares and seconded by Mr. Lopes.

The Board reviewed and voted to approve all the MV abatements for December 2022. A motion was made by Mr. Soares and seconded by Mr. Lopes.

The Board reviewed and discussed all FY 2023 RE Personal Exemptions. They voted to accept all repeat applicants. A motion was made by Mr. Soares and seconded by Mr. Lopes.

The Board has voted to accept all FY 2023 RE Abatement Applications. A motion was made by Mr. Soares and seconded by Mr. Lopes.

The Board reviewed and voted to approve the MV 2022/5 warrant and commitment. A motion was made by Mr. Soares and seconded by Mr. Lopes.

The Board reviewed and discussed all FY 2024 Chapter 61A applications. They voted to accept all of these applications. A motion was made by Mr. Soares and seconded by Mr. Lopes.

The meeting ended at 4:24 p.m. with a motion made by Mr. Soares and seconded by Mr. Lopes.

Items to Sign:

1. Monthly list and report MV abatements – December 2022
2. Minutes - Open and Executive Session – December 7th, 2022
3. Fiscal 2023 – RE Personal Exemptions
4. Monthly list of RE exemptions – December 2022
5. MV Warrant – 2022 Commitment 5
6. FY 2023 PP Warrant
7. FY 2023 Real Estate warrant
8. FY 2023 CPA warrant
9. FY 2023 Phase II Sewer Betterments warrants
10. FY 2023 Sewer Privilege Fee Betterments warrant
11. FY 2024 Chapter 61A applications

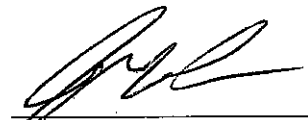
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Robert Brown, Chairman



Liberio Soares, Member



Matthew Lopes, Member