



Office of the  
Board of Assessors

MEETING MINUTES OF THE BOARD OF ASSESSORS

Wednesday, May 25<sup>th</sup>, 2022

4:13 p.m.

Selectmen's Meeting Room

REGULAR SESSION

**In Attendance:** Marc Cenerizio, Chairman, Liberio Soares, Member, Kelly Koska,  
Principal Assessor & Nicole Peckham, Administrative Assistant

**Not In Attendance:** Matthew Lopes, Member

The meeting was opened at 4:13 p.m. with a motion made by Mr. Soares and was seconded by Mr. Cenerizio. Mr. Lopes is not in attendance.

The next meeting of the Board of Assessor's will be on Wednesday, June 29<sup>th</sup>, 2022 at 4 p.m. in the Assessor's Office.

The Board voted to accept the minutes for approval of April 27<sup>th</sup>, 2022, Open and Executive, with a motion made by Mr. Soares and seconded by Mr. Cenerizio.

**Agenda Topics:**

New Business

1. Kelly discussed that the Assessor's request for Near Map software was approved at Town Meeting. The Procurement officer has signed off on the subscription quote. The Board has an agreement to review. Once everything has been signed, Near Map should be up and running by July or August.
2. Kelly discussed that the Real Estate accelerated growth bills for any new construction that has been issued a Certificate of Occupancy between July 1<sup>st</sup>, 2021 through June 30<sup>th</sup>, 2022 have been committed. There were 10 bills which are in the mail as of May 25<sup>th</sup>.
3. Kelly discussed that the FY 2023 Preliminary Real Estate and Personal Property commitments will be processed within the next few weeks. As a reminder, this is one

- bill in the courtesy of 2 mailings and 4 payment installments. The bills will be mailed out on July 1<sup>st</sup>.
4. Kelly reviewed that at Town Meeting, a moratorium was placed on new solar array projects for the next 6 months. The Assessor's Office has been working with the Planning Board, Town Clerk and Building Department to assist with implementing guidelines for future solar arrays.
  5. The next Board of Assessors meeting will be Wednesday, June 29<sup>th</sup>, 2022 at 4:00 p.m.

**Old Business:**

No Old Business

Mr. Cenerizio announced that he is commencing the Open Session and will go into Executive Session. The Board will reconvene in Open Session.

The Board ended Open Session at 4:16 p.m. with a motion made by Mr. Soares and seconded by Mr. Cenerizio.

The Board returned to Open Session at 5:09 p.m. with a motion made by Mr. Soares and seconded by Mr. Cenerizio.

The Board reviewed and voted to approve all the MV abatements for May 2022. A motion was made by Mr. Soares and seconded by Mr. Cenerizio.

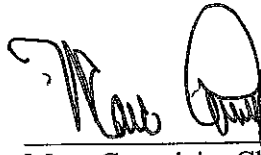
The Board reviewed and voted to approve the filing of Chapter 8 or 58 for FY 2021 real estate taxes for Map 18 Lot 64H. A motion was made by Mr. Soares and seconded by Mr. Cenerizio.

The Board discussed approval of non-union personnel contract. Review of matters discussed.

The meeting ended at 5:11 p.m. with a motion made by Mr. Soares and seconded by Mr. Cenerizio.

**Items to Sign:**

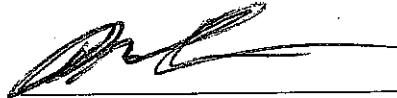
1. Monthly list and report MV abatements – May 2022
2. Monthly list and report RE abatements – May 2022
3. Minutes - Open and Executive Session – April 27<sup>th</sup>, 2022
4. Near Map subscription quote
5. MV Warrant 2022/3
6. MV Warrant 2021/50
7. Warrant FY 2022 Supplemental Real Estate tax bills



Marc Cenerizio, Chairman



Liberio Soares, Member



Matthew Lopes, Member

RECEIVED  
MAY 20 2022



Office of the  
**Board of Assessors**

MEETING MINUTES OF THE BOARD OF ASSESSORS  
Wednesday, May 25<sup>th</sup>, 2022  
4:17 p.m.  
EXECUTIVE SESSION

**In Attendance:** Marc Cenerizio, Chairman, Liberio Soares, Member, Kelly Koska,  
Principal Assessor & Nicole Peckham, Administrative Assistant  
**Not In Attendance:** Matthew Lopes, Member

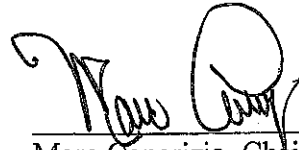
The meeting was opened at 4:17 p.m. with a motion made by Mr. Soares and was seconded by Mr. Cenerizio.

1. The Board reviewed a request for filing Chapter 8 or 58 for FY 2021 real estate taxes. The Board voted to approve the filing.
2. The Board discussed monthly RE and MV abatements, and voted to approve them.
3. The Board discussed the approval of non-union personnel. Review of this matter was discussed.

**Pursuant MGL Chapter 59 Section 60:** Applications for abatement or exemption under this chapter shall, be open only to the inspection of the assessors, the commissioner, the deputies, clerks and assistants of either the assessors or the commissioner and such other officials or designated private auditors of the commonwealth or of its political subdivisions as may have occasion to inspect such applications in the performance of their official, contractual or designated duties; provided, however, that nothing in this section shall prevent a person who submitted that information, or his designated representative, from inspecting or being provided a copy of the submission upon request.

**Pursuant MGL Chapter 4 Section 7 clause 26:** referencing the definition of public records from this statute.


A motion to close Executive Session and return into Open Session at 5:09 p.m. was made by Mr. Soares and was seconded by Mr. Cenerizio.



Marc Cenerizio, Chairman



Liberio Soares, Member



Matthew Lopes, Member

APR 20 2010  
10:00 AM  
CLERK