

*Acushnet Housing Authority
23 Main St – Presidential Terrace
Acushnet MA 02743
Regular Meeting August 16, 2023*

The meeting opened at 9:00 a.m. with Chairman Rene Racine presiding.

The following were present:

Mr. Racine
Mr. Gomes (absent)
Ms. von Jess (absent)
Mr. Brown
Mr. Smith

Others Present: Lynn Berube, Nancy Ludwig, Mike Cioper, Sandy Lygren

Review and vote on the minutes of the previous regular meeting held on June 21, 2023

A motion was made by Mr. Brown and seconded by Mr. Smith to delay the vote for approval of the June 21, 2023, meeting minutes, due to the absence of available voting board members. The vote was unanimous.

Bills and Communication:

A motion was made by Mr. Brown and seconded by Mr. Smith to accept the June 2023 warrant. The vote was unanimous.

A motion was made by Mr. Brown and seconded by Mr. Smith to accept the July 2023 warrant. The vote was unanimous.

Directors Report

Vacancies- There are 3 first floor apartments being readied for occupancy. There are 3 emergencies moving down which will leave 3 upstairs apartments needing a turnover.

Board Certified Classes- The Board was reminded to take the certified classes offered by the state.

New Business

A. Board vote to hire the lowest bidder for the bathroom and kitchen shutoff valve project-

On a motion made by Mr. Brown and seconded by Mr. Smith the board voted to accept the lowest bid of \$25,000.00, from Creative Developers LLC. Of Boylston St., Boston Ma. fish number 003060 for the bathroom and kitchen valve shutoff project.

B. Board vote on the amendment for financial assistance in the amount of 90,921.00 for Fy 2025 and 90,892.00 for Fy 2026 totaling 181,813-

On a motion made by Mr. Brown and seconded by Mr. Smith the board voted to accept the amendment to the contract for financial assistance (CFA)5001 in the amount of 181,813.00. The vote was unanimous.

C. Review and vote for the fiscal year end:

On a motion made by Mr. Brown and seconded by Mr. Smith the board voted to accept the compensation information of the top 5 salaries for Fy 2023. The vote was unanimous.

D. Review and vote on the compliancy of the Massachusetts Lead Law

A motion was made by Mr. Brown and seconded by Mr. Smith acknowledging the Acushnet Housing Authority was in compliance with the Mass Lead Laws.

Mr. Smith made a motion and Mr. Brown seconded the motion to send the fiscal year end into the Dept. of Housing for approval. The vote was unanimous.

Old Business- N/A

A motion was made by Mr. Brown to accept the Directors Report, Mr. Smith seconded the motion. The vote was unanimous.

Maintenance Report:

Mike has been working on turnovers, the grounds, and regular maintenance repairs.

A motion was made by Mr. Smith to accept the Maintenance Report, Mr. Brown seconded the motion. The vote was unanimous.

Tenants Comments: N/A

Next Meeting Date: September 20, 2023 @ 9:00am

Adjournment: The meeting was adjourned at 9:22am

Mr. Brown made a motion to adjourn, and it was seconded by Mr. Smith. The vote was unanimous.

recorded and prepared by:

Nancy Ludwig, Administrative Assistant

Lynn S. Berube

Executive Director

All Meetings can be viewed by going to the Town of Acushnet, www.acushnet.ma.us Go to public access Channel 18.