

*Acushnet Housing Authority
23 Main St – Presidential Terrace
Acushnet MA 02743
Regular Meeting
March 17th, 2022*

The meeting opened at 10:30 a.m. with Chairman Rene Racine presiding.

The following were present:

Mr. Racine
Mrs. Sousa
Mr. Gomes
Ms. von Jess
Mr. Brown (absent)

Others Present: Michael Cioper, Lynn Berube, Nancy Ludwig

Minutes:

The minutes of the February 16th, 2022, meeting were approved on a motion made by Mrs. Sousa and seconded by Mr. Gomes. The vote was unanimous.

Bills and Communication:

A motion was made by Ms. von Jess and seconded Mrs. Sousa to accept the February 2022 warrant. The vote was unanimous.

Director's Report:

Update on day-to-day activities:

Lynn reported the office, while working with the accountant is almost caught up with all paperwork.

New business:

A.

Updated Construction Report.

There is a piece still on order for the outside door locks that we are waiting on. There are approximately 10 items on our list that need to be fixed one being some painting which will be done a little later when the weather is better. We are looking at a wrap up date by April/May for the vinyl siding project.

B.

Amendment to the Board vote on February 16, 2022 to select an Attorney for any issues that may need to be addressed for the Acushnet Housing Authority.

An amendment was made to the meeting of February 16th, 2022, on the vote of the DHCD Regional Legal Service program. A motion was made to accept the amendment by Mr. Gomes and seconded by Ms. von Jess. The vote was unanimous.

C.

Amendment to the 2022 Budget with the new rate for the new Directors salary

Ms.von Jess moved that the proposed Operating Budget for State-Aided Housing of the Acushnet Housing Authority (Chapter 200/667/705/689/MRVP), Program Number 400-1 for fiscal year ending 6/30/22 showing total revenue of \$300,097. (Acct. No. 3000) and total expenses of \$336,761. (Acct. No. 4000) thereby requesting a subsidy of \$20,000. (Acct. No. 3801), and further that the Executive Director's total annual salary of \$38,865.00 for fiscal year ending 6/30/22 be submitted to the Department of Housing and Community Development for its review and approval. Mrs. Sousa seconded the motion, which, upon rollcall, was passed by a vote of 4 to 0. The vote was unanimous.

Mrs. Sousa moved that the proposed Operating Budget for State-Aided Housing of the Acushnet Housing Authority (Chapter 200/667/705/689/MRVP), Program Number 689 for fiscal year ending 6/30/22 showing total revenue of \$25,329.00 (Acct. No. 3000) and total expenses of \$29,7731.00 (Acct. No. 4000) thereby requesting a subsidy of \$0 (Acct. No. 3801), and further that the Executive Director's total annual salary of \$38,865 for fiscal year ending 6/30/22 be submitted to the Department of Housing and Community Development for its review and approval. Ms.von Jess seconded the motion, which, upon rollcall, was passed by a vote of 4 to 0. The vote was unanimous.

A motion was made to accept the Directors Report by Ms. von Jess and seconded by Mrs. Sousa. The vote was unanimous.

Maintenance Report:

Mike reported that in addition to normal maintenance, he has been working on the vacant handicap apartment, putting in the new tub, working with the Sheriffs program and the electricians. A motion was made by Mr. Gomes and seconded by Ms. von Jess. The vote was unanimous.

Next Meeting Time and Date:

The next regular meeting will be held on April 20th, 2022, at 11:00 am.

Adjournment:

The meeting was adjourned on a motion made by Ms.von Jess and seconded by Mrs. Sousa at 10:40 am. The vote was unanimous.

Recorded and prepared by:

Nancy Ludwig, Administrative Assistant

Lynn S. Berube
Executive Director

All Meetings can be viewed by going to the Town of Acushnet, www.acushnet.ma.us Go to public access Channel 18.