

*Acushnet Housing Authority
23 Main St – Presidential Terrace
Acushnet MA 02743*

*Regular Meeting
February 21, 2018*

The meeting opened at 9:02AM with Chairman Rene Racine presiding.

Roll call of Commissioners found the following present:

Mr. Racine
Mr. Mulvey
Mrs. Sousa
Mr. Gomes (absent)
Mr. Brown (absent)

Others Present: Michael Cioper, Lynn Berube, Julie Benedetto, Chris Landry, Arthur Bergeron

The minutes of the January 17, 2018 meeting were approved on a motion made by Mr. Mulvey and seconded by Mrs. Sousa.

Bills and Communication:

Budget Meeting:

Chris Landry of Fenton Ewald and Assoc. PC presented the budget to the Board members for approval. Chris reported that DHCD gave a 10% increase in our cap. Included in the increase, the Authority's audit expense will be paid from that \$3,600.00.

Chris covered for the board the following: New Salary, DHCD Allowance, Budget, Maintenance and Labor, Employee Benefits, Audit and Administrative Salary.

Garfield St./689 Project

Maintenance expenses included some leaks and heating/ac issues. Lynn reported the Garfield St. property had a rental increase. Chris explained the percentage we receive for Garfield St. is 11.8%.

Lynn read aloud the Annual Operating Budget for State-Aided Housing Fiscal Year:

"The Acushnet Housing Authority moved that the proposed Operating Budget for State-Aided Housing of the Acushnet Housing Authority, Program Number 689-1 for fiscal year ending 6/30/2018 showing total revenue of \$22,800 and total expenses of \$24,314 thereby requesting a subsidiary of \$0 be submitted to the Department of Housing and Community Development for its review and approval." Mr. Mulvey made a motion to accept and Mrs. Sousa seconded the motion. The vote was unanimous.

The Acushnet Housing Authority moved that the proposed Operating Budget for State-Aided Housing of the Acushnet Housing Authority, Program Number 400-1 for fiscal year ending 6/30/2018 showing total revenue of \$269,641 and total expenses of \$279,641 thereby requesting a subsidy of \$1,000 be submitted to the Department of Housing and Community Development for its review and approval. seconded the motion. The vote was unanimous.

Report of the Director:

Lynn was pleased to report that all certifications are complete. Rent changes will take effect March 1, 2018.

Vacancies

There are currently two vacancies. One apartment is being worked on and the other will start when the first one is done.

Rear walkways

Lynn reported that the project will hopefully start soon once we get quotes and the asphalt plant opens.

CPA Town Meeting

Lynn will post when the CPA Town Meeting will take place. She hopes our resident's will come to the meeting to vote. We have presented the town for CPA money for an electrical project and vinyl siding. Both articles will be addressed at town meeting.

Mosquito Squad

Lynn asked for a motion to hire the Mosquito Squad. The cost would be \$1,126.00 for the whole 5 acres and would cover April til September. A motion to hire the Mosquito Squad was made by Mr. Mulvey and seconded by Mrs. Sousa. The vote was unanimous.

Maintenance Report:

Mike reported that has been doing usual maintenance along with the turnovers. A motion was made by Mr. Mulvey and seconded by Mrs. Sousa to accept the Maintenance Report. The vote was unanimous.

Tenants Comments:

Mr. Bergeron reported that the Tenants Association is holding a Breakfast Buffet on March 10. The next Tenant Meeting is March 12, 2018. They will be having an election for new officers.

Next Meeting Time and Date:

The next regular meeting will be held March 28, 2018.

Adjournment:

A motion was made to adjourn the meeting by Mr. Mulvey and seconded by Mrs. Sousa. The vote was unanimous. The meeting adjourned at 9:50 AM.

Recorded and prepared by:

Julie Benedetto

Administrative Assistant

Lynn S. Berube

Executive Director

All Meetings can be viewed by going to the Town of Acushnet, www.acushnet.ma.us Go to public access Channel 18.

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