

*Acushnet Housing Authority
23 Main St – Presidential Terrace
Acushnet MA 02743
Regular Meeting October 19th, 2022*

The meeting opened at 11:00 a.m. with Chairman Rene Racine presiding.

The following were present:

Mr. Racine
Mr. Gomes
Ms. von Jess
Mr. Brown
Mr. Smith

Others Present: Michael Cioper, Lynn Berube, Nancy Ludwig,
Vanessa Chaput, Jean Eaton, Cathi Martin, Connie Soares

Review and vote on the minutes of previous regular meeting of Sept. 28th 2022

Mr. Brown made a motion to except the Sept. 28th meeting minutes,
Mr. Gomes seconded the motion. The vote was unanimous.

Bills and Communications:

The September 2022 warrant was reviewed, and a question was raised as to what check numbers 7529 and 7564 were. Lynn explained 7529 was for Computer Services which is the PHA Webb computer software program the office is using, and it was the initial fee. Number 7564 SHADO is small housing authority organization that we are a member of because we have under 70 units. Mr. Brown made a motion to accept, Ms. von Jess seconded the motion. The vote was unanimous.

Directors Report:

Day to Day Activities

- New office Hours – Office hours will be split between Lynn and Nancy to cover both Acushnet and Swansea housing.
- Vacancy Report – There is 1 vacancy to date.

Old Business:

A. Board vote to manage the Swansea Housing Authority-

Acushnet Housing Authority interviewed and was offered the position of managing the Swansea Housing Authority. The management contract will start on Nov. 1st 2022. A motion was made by Mr. Brown to accept the position and the contract as written. Ms. von Jess seconded the motion. A vote was taken all members were in favor.

B. Board vote for a no cost time extension for the siding and trim project Fish# 003051. A

motion was made by Mr. Brown for a no cost time extension for the siding and trim project fish#003051 and seconded by Ms. von Jess. All were in favor.

C. A board vote for a substantial completion of the siding and trim project Fish #003051.

A motion was made by Mr. Brown and seconded by Mr. Gomes for a substantial completion of the siding and trim project fish # 003051. All were in favor.

D. A board vote for a final completion of the siding and trim project Fish # 003051.

A motion was made by Mr. Brown and seconded by Ms. von Jess for a final completion of the siding and trim project fish# 003051. All were in favor.

***New Business:* Create a policy regarding refrigerator food spoilage-**

*A new policy was voted in to cover the loss of food spoilage up to 75.00 dollars due to refrigerator failure. A motion to accept new the policy was made Mr. Brown. and seconded by Ms.von Jess. All were in favor.

*A board vote for a possible change of day and time for monthly board meeting

The board all voted to agree on meeting time change from 11:00 to 9:00am and remain on the 3rd Wednesday of the month. Mr. Gomes made a motion to accept the change, and Ms. von Jess seconded motion. All were in favor.

A motion to accept the Directors report was made by Mr. Gomes and seconded by Ms. von Jess. All were in favor.

***Maintenance Report:* Update on Monthly Maintenance-**

Including normal maintenance, Mike has been working on replacing shower surrounds and getting pricing for new boiler for building 5/6.

A motion to accept maintenance report was made by Ms. von Jess and seconded by Mr. Gomes. The vote was unanimous.

Tenants Comments: Tenants were in favor of the new policy created for refrigerator failure.

***Next Meeting Date:* November 30th, 2022 @ 9:00am**

Before adjournment Lynn informed the Board of the upcoming events for the tenants and that the activities will be funded the RSC grant.

Adjournment:

The meeting was adjourned on a motion made by Ms. von Jess and seconded by Mr. Brown at 11:22am. The vote was unanimous.

Recorded and prepared by:

Nancy Ludwig, Administrative Assistant

Lynn S. Berube

Executive Director

All Meetings can be viewed by going to the Town of Acushnet, www.acushnet.ma.us Go to public access Channel 18.