

*Acushnet Housing Authority*  
*23 Main St – Presidential Terrace*  
*Acushnet MA 02743*  
*December 15, 2021*  
*Regular meeting*

The meeting opened at 11:05 a.m. with Chairman Rene Racine presiding.

The following were present:

Mr. Racine  
Mrs. Sousa  
Mr. Gomes  
Ms. Von jess (absent)  
Mr. Brown (absent)

Others Present: Lynn Berube, Nancy Ludwig

**Meeting Minutes:** The meeting minutes from the November 18<sup>th</sup> regular meeting, were approved by Mr. Gomes and seconded by Mrs. Sousa. The vote was unanimous.

**Bills and Communications:** The October 2021 warrant which had been tabled for incorrect date was reviewed. Mr. Gomes accepted warrant Mrs. Sousa seconded the motion. The vote was unanimous.  
November 2021 warrant was accepted by Mr. Gomes and seconded by Mrs. Sousa. The vote was unanimous.

**Directors Report:** Bristol County Retirement- Lynn discussed that we have been notified by the Public Employee Retirement Administration Commission of the pension Appropriation FY 2023, that the investment return assumption was reduced from 7.75% to 7.5% and the funding schedule was extended from 2028 to 2034.

Survey- In 2019 a survey went out to all our tenants 37 surveys were completed. The percentages presented in the survey are based on that number and they show how well Acushnet Housing Authority is doing compared to other small LHAs and within the whole state. The board members were each presented with a copy of the survey.

Updated Construction Report- The electrical project is now complete but, Lynn discussed that we would be getting more funds from our State Representative, so we are going to add an addendum to the contract and keep the electrical project open to update the firebox in the office to be more compatible with the new boxes on the buildings. The vinyl project should be done in a couple of weeks. The doors are being put in, and before Lynn signs off she will be putting out a survey to each tenant asking if they have any issues or problems. The Sheriff's Department has been helping us finish apartment 11 with the construction and we have a plumber coming in so we can get that apartment back online to rent out within the next 2 months.

**Apartment Status:** Lynn reported there are two apartments open that she is working on getting rented, there is also an apartment that the tenant will be moving down to first floor and we will have the Sheriff's Department go in and get it readied for renting. Mr. Gomes made a motion to except Directors Report, and Mrs. Sousa seconded the motion. The vote was unanimous.

**Maintenance Report:** Lynn discussed that she had hired someone part time to help cover non-emergency repairs and snow removal. Mr. Gomes approved to accept maintenance report which was seconded by, Mrs. Sousa. The vote was unanimous.

***Next Meeting Date and Time:*** January 20<sup>th</sup>, 2022 @ 9:00 am

***Adjournment:*** Mr. Gomes voted to adjourn the meeting at 11:20 am., Mrs. Sousa seconded. The vote was unanimous.

Recorded and prepared by:  
Nancy Ludwig, Administrative Assistant

Lynn S. Berube,  
Executive Director

All Meetings can be viewed by going to the Town of Acushnet, [www.acushnet.ma.us](http://www.acushnet.ma.us) Go to public access Channel 18.