

*Acushnet Housing Authority  
23 Main St – Presidential Terrace  
Acushnet MA 02743  
Regular Meeting  
May19 2021*

The meeting opened at 9:40 a.m. with Chairman Rene Racine presiding.

The following were present:

Mr. Racine  
Mrs. Sousa  
Mr. Gomes  
Ms. Von Jess (absent)  
Mr. Brown

Others Present: Michael Cioper, Lynn Berube, Nancy Ludwig, Vanessa Chaput

Mr. Racine opened up the meeting welcoming Nancy Ludwig as the new administrative assistant.

***Minutes:***

The minutes of the May 19, 2021 meeting were approved by Mr. Brown and seconded by Mr. Gomes. The vote was unanimous.

***Bills and Communication:***

A motion was made by Mr. Brown and seconded by Mr. Gomes to accept the February warrant. The vote was unanimous.

A motion was made by Mr. Brown and seconded by Mr. Gomes to accept the March warrant. The vote was unanimous.

A motion was made by Mr. Brown and seconded by Mr. Gomes to accept the April warrant. The vote was unanimous.

***Director's Report***

***Community Center Opening***

Lynn reported that as of May 3, 2021. the community center was up and running normally with no restrictions except for masks.

***Outside Gazebo Status***

Lynn explained to the board that the project is held up due to receiving quotes to move fire antenna. As soon as antenna is moved, we will continue construction of gazebo.

***Resident Service Coordinator***

Lynn reported that we were going to put an ad in the newspaper to hire a Resident Service Coordinator for 10-12 hours per week and paid for by a 2-year grant. Questions by Mrs. Souza were asked of the specifications of job. Lynn explained coordinators job would include insurance, and COA.

**Office report on Monthly Activity**

Lynn explained to the board the monthly activity of the office.

**Updated Construction Report**

Lynn discussed with the board the current situation with the fire alarm and emergency lighting project. They are waiting for all the equipment to come in. Once the equipment comes in the can finish up project.

**Apartment Status**

As of today, there is one vacant apartment. Mike is working on it. Mr. Racine asked if apartment filling system was till the same. Lynn explained the Champs program.

**Color pick for vinyl siding**

Lynn discussed the new vinyl siding project. A vote went out to the tenants to choose which color they would like to see on buildings with the final vote being decided upon by the Board. It was discussed to change cedar impressions. Mr. Brown made a motion, seconded by Mrs. Sousa to put in for a change request for the vinyl siding project.

A motion was made by Mr. Brown and seconded by Mr. Gomes to accept the Directors Report.

***Maintenance Report:***

Mike reported that in addition to normal maintenance and snow removal, that he was working on the water tank replacement Mr. Racine approved and complimented the work Mike has done on the Community Center. Mr. Racine questioned Mike about what was left to do on last unfilled unit. Mike explained about what the Sheriff Dept. inmate program would be doing in the apartment next.

A motion was made to accept the Maintenance Report by Mr. Brown and seconded by Mrs. Souza. The vote was unanimous.

***Next Meeting Time and Date:***

The next regular meeting will be held June 16<sup>th</sup>, 2021 9:30 AM

***Adjournment:***

A motion was made to adjourn the meeting by Mr. Racine and seconded by Mr. Brown at 10:10 PM. The vote was unanimous.

Recorded and prepared by:

Nancy Ludwig

Administrative Assistant

Lynn S. Berube

Executive Director

*All Meetings can be viewed by going to the Town of Acushnet, [www.acushnet.ma.us](http://www.acushnet.ma.us) Go to public access Channel 18.  
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