

*Acushnet Housing Authority
23 Main St – Presidential Terrace
Acushnet MA 02743*

*Regular Meeting
December 13, 2017*

The meeting opened at 9:00AM with Chairman Renee Racine presiding.

Roll call of Commissioners found the following present:

Mr. Racine
Mr. Mulvey (absent)
Mrs. Sousa
Mr. Gomes
Mr. Brown

Others Present: Lynn Berube, Mike Cioper, Julie Benedetto,

The Minutes of the regular meeting held on October 25, 2017 were approved without correction on a motion by Mr. Brown and seconded by Mrs. Sousa. The vote was unanimous.

Bills and Communication:

The Warrant for October was reviewed and initialed by the Commissioners present. A motion to accept was made by Mr. Brown and seconded by Mr. Gomes. The vote was unanimous.

The Warrant for November was reviewed and initialed by the Commissioners present. A motion to accept was made by Mr. Brown and seconded by Mr. Gomes. The vote was unanimous.

Report of the Director:

Extraordinary Maintenance Budget Allowance: Lynn explained to the board the extraordinary maintenance allowance that was given to the AHA will be held to use toward the rear sidewalk project if needed.

Vacancies: Lynn told the board that we had just filled our current vacant apartment, we currently have no other vacancies.

Ma City/Town Revenue Opportunity Meter Credit Program: Lynn is working with this Company to see if their grant program for electric credits will be in our benefit. We are waiting for more information, and will be working with DHCD to find the best savings for our Authority

Rear Walkway update: We are still waiting for the minor changes on the plans for the Rear Sidewalks, she explained to the board how the process worked.

Approval for Deck Project Garfield St.: Lynn gave a summary of work done, and read the final completion letter from RCAT for the Boards final approval of the rear deck. A motion was made by Mr. Brown to approve the deck that was done on Garfield Street in the amount \$18,700.00 with a change order of \$480.00 totaling \$19,190.00. We will pay \$17,765.00 holding back \$1,415.00 until completion the motion was seconded by Mr. Gomes. All in favor

AUP/PMR Audits: Over the last month we have been audited by DHCD, and another Company (Guyder and Hurley). Lynn and Mike spoke of a few small problems in maintenance that had been addressed. When the final AUP audit comes in from Guyder and Hurley each Board Member will receive a copy.

A motion was made By Mrs. Sousa and seconded by Mr. Gomes to approve the Directors Report. All in favor.

Maintenance Report: Mike reported normal maintenance, and he has been getting ready for the winter. He also finished the vacant apartment.

A motion was made By Mrs. Sousa and seconded by Mr. Gomes to approve the Directors Report. All in favor.

Adjournment:

A motion to adjourn the meeting was made at 9:16 by Mr. Racine.

The next meeting will be held on January 17, 2018 at 9:00AM.

Recorded and prepared by:
Lynn S. Berube

Reviewed by Lynn Berube
Executive Director

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