

*Acushnet Housing Authority
23 Main St – Presidential Terrace
Acushnet MA 02743
Regular Meeting
November 4, 2020*

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The meeting opened at 11:30 a.m. with Chairman Rene Racine presiding.

The following were present:

Mr. Racine
Mrs. Sousa
Mr. Gomes
Ms. von Jess
Mr. Brown

Others Present: Michael Cioper, Lynn Berube, Julie Benedetto

Minutes:

The minutes of the September 16, 2020 meeting were approved on a motion made by Mr. Brown and seconded by Mr. Gomes and seconded by. The vote was unanimous.

Bills and Communication:

The September warrant was approved on a motion made by Mr. Brown and seconded by Mr. Gomes. The vote was unanimous.

Director's Report:

Lynn asked for a vote to renew our contract for fiscal year July 1, 2020 to June 30, 2021 with our accountant, Fenton Ewald. A motion was made by Mr. Gomes and seconded by Ms. von Jess. The vote was unanimous.

Lynn asked for approval to write off a past due rent balance in the amount of \$426.00. A motion was made by Mr. Brown and seconded Mr. Gomes. The vote was unanimous.

COVID 19 update including COVID 19 Grant and Approval:

The state has given us funds for anything COVID related to be spent by Dec. 30. We have purchased Hand Sanitizers and Air Purifiers. Lynn's suggested an outside structure such as a gazebo kit with heat and outdoor furniture for tenants to gather. She and asked board to let her know of any ideas they have also.

Lynn asked for approval to purchase two new laptops with docking stations, a tablet for Mike in the event that we had to work from home and a professional answering service for a year. DHCD is asking for all authorities to have the answering service. A motion was made to approve by Mr. Brown and seconded by Mr. Gomes.

The fire dept. held COVID-19 testing for our residents that were interested.

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Construction Update

The alarm project is on hold due to COVID. The siding project bids will be coming in. We are awaiting the quotes and not sure when that project will start due to shortage of supplies due to COVID.

Re-Certs:

Recert info was delivered to tenants. Re-Cert's will take place in January 2021.

Garfield St. update:

The bathroom is almost complete. We purchased materials and Mike installed.

Vacancies: 3 apartments are vacant. 2 are offline, as Mike is working on the Garfield St. property bathroom.

PMR:

We received an almost perfect score. They were very happy with office staff and Mike for a job well done.

A motion was made by Mr. Gomes and seconded by Mr. Brown to accept the Directors Report. The vote was unanimous.

Maintenance Report:

Mike reported that in addition to normal maintenance, he has been working at Garfield St. A motion was made by Mr. Brown and seconded by Mr. Gomes to accept the Maintenance report. The vote was unanimous.

Next Meeting Time and Date:

Special budget meeting will be held 11/12/2020 at 11:30

Adjournment:

A motion was made to adjourn the meeting on a motion made by Mr. Gomes and seconded by Mrs. Sousa at 12:00 pm. The vote was unanimous.

Recorded and prepared by:

Julie Benedetto, Administrative Assistant

Lynn S. Berube

Executive Director