

Acushnet Housing Authority
23 Main St – Presidential Terrace
Acushnet MA 02743

Regular Meeting

January 16, 2019

The meeting opened at 9:10 AM with Chairman Rene Racine presiding.

2019 FEB 21 AM 9:20

Roll call of Commissioners found the following present:

Mr. Racine
Mr. Mulvey
Mrs. Sousa
Mr. Gomes
Mr. Brown (absent)

Others Present: Michael Cioper, Lynn Berube, Julie Benedetto

The minutes of the December 19, 2018 meeting were approved on a motion made by Mr. Gomes and seconded by Mrs. Sousa.

Bills and Communication:

A motion was made by Mr. Mulvey and seconded by Mr. Gomes to accept the December 2018 warrant. The vote was unanimous.

Report of the Director:

Fencing

We were not able to put the fencing on the agenda because we received only one bid for the fencing. We are required to have three bids. Lynn asked for a vote to table the fencing because we do not have three bids. Lynn is hoping to have a special meeting once we receive three bids. A motion was made by Mr. Gomes and seconded by Mrs. Sousa to table the fencing for now. The vote was unanimous.

Fenton Ewald

Lynn asked for a vote to continue using our Accountant, Fenton Ewald. A motion was made by Mr. Mulvey and seconded by Mr. Gomes to continue using Fenton Ewald for the period of the period of July 1, 2018 to June 30, 2019. The vote was unanimous.

Board Training

Lynn reminded the Board of their training.

Approve CIP Plan to submit to DHCD

Lynn, Mike and Greg of RCAT had a meeting last week. They had a CIP plan to bring forward. However, they decided to hold off until we get all the information on a new Insulation grant. If we get approved for this grant it will benefit the Authority. The grant states that if they insulate the buildings up to code, they will give us a certain amount of money towards the vinyl siding. We decided to hold off and see if we will receive the Insulation grant. Lynn asked to table the CIP Plan. A motion was made by Mr. Gomes and seconded by Mrs. Sousa to table the CIP Plan. The vote was unanimous.

AUP Audit

During our AUP Audit, there was one finding. It was that the Employee Policy does not address the payout for accrued sick time when an employee leaves. Lynn explained there are policies that need to be discussed at a later date, but asked for a vote to keep this one in place. The policy currently states that if an employee leaves, they cannot get accrued sick time, and if the Director leaves, she gets 20% of her accrued earned sick time. A motion was made to keep the current policy in place by Mrs. Sousa and seconded by Mr. Mulvey. The vote was unanimous. A motion was made by Mr. Gomes and seconded by Mrs. Sousa to accept the Director's Report. The vote was unanimous.

Maintenance Report

Mike reported that other than his normal maintenance, he took care of a few projects at Garfield St. and helped with the installation of the generator. A motion was made by Mr. Mulvey and seconded by Mr. Gomes to accept the Maintenance Report. The vote was unanimous

Tenants Comments: None present.

Next Meeting Time and Date:

The next regular meeting will be held February 20, 2019.

Adjournment:

A motion was made to adjourn the meeting at 9:26 am by Mr. Gomes and seconded by Mrs. Sousa. The vote was unanimous.

Recorded and prepared by:
Julie Benedetto
Administrative Assistant

Lynn S. Berube

Executive Director

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All Meetings can be viewed by going to the Town of Acushnet, www.acushnet.ma.us Go to public access Channel 18.