

*Acushnet Housing Authority*  
*23 Main St – Presidential Terrace*  
*Acushnet MA 02743*

*Regular Meeting*  
*December 19, 2018*

RECEIVED

2019 JAN 17 AM 10:00

The meeting opened at 9:04AM with Chairman Rene Racine presiding.

Roll call of Commissioners found the following present:

Mr. Racine  
Mr. Mulvey  
Mrs. Sousa  
Mr. Gomes  
Mr. Brown (absent)

Others Present: Michael Cioper, Lynn Berube, Julie Benedetto, Virginia Baird

***Minutes:***

The minutes of the November 28, 2018 meeting were approved on a motion made by Mr. Gomes and seconded by Mrs. Sousa.

***Bills and Communication:***

A motion was made by Mrs. Sousa and seconded by Mr. Mulvey to accept the November 28, 2018 warrant. The vote was unanimous.

***Report of the Director:***

***Sidewalk Project***

Lynn asked the board for approval to pay the Contractor, Merrill Construction for the rear sidewalk project. A motion was made by Mr. Mulvey and seconded by Mr. Gomes to pay Merrill Construction. The vote was unanimous.

***Electrical Box Project***

Lynn asked the board for approval to pay the Electrician for the Electric Box project. A motion was made by Mr. Gomes and seconded by Mrs. Sousa to pay the Electrician. The vote was unanimous.

***Generator Project#003046***

Lynn asked for approval to hire Laracy Electrical Contractors, Inc. to install the Generator. Recommended by John Murphy Jr., Electrical Construction and Engineering, Inc. A motion was made by Mr. Gomes and seconded by Mr. Mulvey to hire Laracy Electrical Contractors, Inc. The vote was unanimous.

***Board Training***

Lynn reminded the board members of the mandatory online board training. She included the computer log in information in each board member's folder.

*2021 Formula Funding*

Lynn went over the 2021 Formula Funding that was awarded to the Authority. She went over the current projects, upcoming projects and the recommended projects. Lynn asked for a vote from the board to accept the approved budget. A motion was made by Mr. Mulvey and seconded by Mr. Gomes to approve amendment #4, +62,864.00 contract for financial Additional funding to the formula funding master CFA for FY2021-all developments-for the preservation and modernization of state supported public housing as specified in the Contract for Capital Improvement Work Plan/Approved Budget (Exhibit 1) and Timetable for Completion of the Work (Exhibit 2) All such work shall be to the requirements set out in the Commonwealth Terms and Conditions in Attachment A.  
The vote was unanimous.

*Review of Bristol County Retirement*

The bill comes in July. Lynn just wanted to update the board to expect the 2020 bill.

*Review and Update Employee Vacation Policy*

Lynn asked the Board for a vote to allow employees to take vacation time as pay, if the employee does not use their vacation days. A motion was made to pay up to two week's vacation twice per year by Mr. Mulvey and seconded by Mrs. Sousa.  
A motion was made to accept the Directors Report by Mrs. Sousa

**Maintenance Report**

Mike reported that he helped with the sidewalks, as well as snow storm preparation and normal maintenance. A motion was made by Mrs. Sousa and seconded by Mr. Gomes to accept the Maintenance Report. The vote was unanimous

Tenants Comments:  
None

***Next Meeting Time and Date:***

The next regular meeting will be held January 16, 2018.

***Adjournment:***

A motion was made to adjourn the meeting at 9:36 by Mr. Gomes and seconded by Mr. Mulvey.  
The vote was unanimous.

Recorded and prepared by:  
Julie Benedetto  
Administrative Assistant

Lynn S. Berube

Executive Director

All Meetings can be viewed by going to the Town of Acushnet, [www.acushnet.ma.us](http://www.acushnet.ma.us) Go to public access Channel 18.

Draft Copy

RECEIVED  
2019 JAN 17 AM 10:00