

*Acushnet Housing Authority  
23 Main St – Presidential Terrace  
Acushnet MA 02743*

*Regular Meeting  
May 23, 2018*

RECEIVED  
2018 JUN 20 AM 10:42

The meeting opened at 9:01AM with Chairman Rene Racine presiding.

Roll call of Commissioners found the following present:

Mr. Racine  
Mr. Mulvey (absent)  
Mrs. Sousa  
Mr. Gomes  
Mr. Brown (absent)

Others Present: Michael Cioper, Lynn Berube, Julie Benedetto

The minutes of the April 18, 2018 meeting were approved on a motion made by Mr. Gomes and seconded by Mrs. Sousa.

***Bills and Communication:***

A motion was made by Mrs. Sousa and seconded by Mr. Gomes to accept the April 2018 warrant. The vote was unanimous.

***Report of the Director:***

Vacancies

Lynn reported there are 3 vacancies and one existing tenant transferred to a first floor apartment. Due to the amount of vacancies we've had, we took some apartments offline with DHCD's approval. The vacant apartments should be completed within a few weeks. The sheriffs program was here to help with the apartments and that helped pushed us ahead.

Sidewalk Update:

A quote was sent to DHCD. RCAT will accept the bids and open bids and present their recommendation to us. The sidewalk project will probably start in July.

Accountant Contract:

Lynn asked for approval to renew our current contract with our accountants Fenton and Ewold for the July 1, 2017 – June30, 2018 fiscal year.

Their fee has increased by \$20.00 since last year. A motion was made to keep our current accountants by Mr. Gomes and seconded by Mrs. Sousa.

The vote was unanimous.

Sign:

Lynn stated that the Presidential Terrace front sign has faded. She called the company that made the sign for us and they can sand it, repaint it and replace the seal for a cost of \$200.00. We will raise the sign so that it's more visible. It will be fixed the second or third week of July.

**Summer Help:**

We are working with Old Colony Regional Technical Vocational High School to hire summer help. Mr. Racine suggested hiring two students rather than one. Lynn asked the board for approval to hire summer help for 20 hours per week at minimum wage. Mike put a request into the school two weeks ago but hasn't heard back yet from the school. A motion was made by Mr. Gomes and seconded by Mrs. Sousa to hire summer help. The vote was unanimous.

**Town Meeting:**

The town voted our request to use the CPA funds. We have an engineer coming to look at the alarm system.

The vinyl siding was back to 2020.

We received a price and design for the electric box. The electric was originally to be paid from the emergency fund but will now take the money from the capitalization.

**Generator:** We have had 2 people offer to donate a generator, one is diesel and one is gas. Once the engineer inspects both generator's, they can decide which is best for the Authority. Lynn thanked the people that attended the meeting and voted on our behalf.

**Pull Cords:**

Isabel asked about the pull cords. Lynn explained that the state says they are not necessary. A motion was made by Mrs. Sousa to accept the Directors Report and seconded by Mr. Gomes. The vote was unanimous

**Maintenance and Labor:**

Mike reported he has been working on the vacant apartments, landscaping and the outdoors. Mr. Racine asked how long we can keep the apartments open. Lynn stated for 30 days. We get charged in our audit after 30 days. It usually takes 12-17 days to turn an apartment over. However, if we have a lot open at once and we have other priorities, we can place them on hold. A motion was made by Mr. Gomes and seconded by Mrs. Sousa to accept the Maintenance Report. The vote was unanimous

**Tenants Comments:** No tenants present

**Next Meeting Time and Date:** The next regular meeting will be held June 20, 2018.

**Adjournment:**

A motion was made to adjourn the meeting at 9:21 by Mr. Gomes and seconded by Mrs. Sousa. The vote was unanimous.

Recorded and prepared by:  
Julie Benedetto  
Administrative Assistant

Lynn S. Berube

Executive Director

All Meetings can be viewed by going to the Town of Acushnet, [www.acushnet.ma.us](http://www.acushnet.ma.us) Go to public access Channel 18.

Draft Copy

2018 JUN 20 AM 10:42  
JULIE BENEDETTO