



*The Commonwealth of Massachusetts*  
**Town of Acushnet, Council on Aging**  
59 ½ South Main Street, Acushnet MA 02743  
Telephone 508.998.0280

**Council on Aging Board of Directors**

**Meeting Minutes**  
**December 12, 2018**

**Present:** Linda Guilbeault, chair; Marie Hardy; Pauline Teixeira; Richard DeBalsi, Maurice Samson; Heather Sylvia, Director.

**Excused:** Paulette Hudson, Gerard Bergeron

**Absent:** None

**Guest(s):** None

Meeting called to order at 10:00 a.m. by Chairman Linda Guilbeault and seconded by Marie Hardy. Meeting minutes from November 2018 were not available to be voted on.

**OLD BUSINESS**

MISSION, VISION, VALUES. The COA Board had their second reading of the new *Our Mission, Our Vision, Our Values* statement. Director Heather Sylvia thanked the Board for all of their input and suggestions. The Board voted unanimously to accept the document as presented with no changes.

A motion was made by Marie Hardy to accept the Old Business and seconded by Maurice Samson. The vote to accept was unanimous.

**NEW BUSINESS**

2018 ANNUAL REPORT – The Council on Aging Board of Directors read the presented 2018 Annual Report. Suggested edits included adding a thank you to the Acushnet Fire Fighters Association for their contribution to Memory Café. The report was accepted unanimously with the one correction.

AARP AGE FRIENDLY APPLICATION – Ms. Sylvia reported to the COA Board that Selectman Ciopper had signed the letter of commitment for the AARP Age Friendly application and that the packet would be mailed by Friday. The timeline for acceptance to this program is 6-8 weeks. Ms. Sylvia also thanked Town Administrator Brian Noble for his support during this application process.

ACOA BUDGET, FY20 – The COA Board reviewed a memo from Town Administrator Brian Noble regarding the FY20 budget process. They then reviewed the Director's proposed budget which has an overall **increase** due, in part, to the proposed creation of an additional receptionist position (19.5 hours per week). There is also a request for a \$1,000 increase in the energy line to cover expenses for gas and electric.

TROOP 51 PROJECT - The COA Board extended their thanks to Logan Gauvin and volunteers from Troop 51 for the landscaping project they completed in the back of the Acushnet Senior Center. The Board also thanked the Acushnet DPW for their donation of mulch.

### **MONTHLY FINANCIAL STATEMENT**

The Director reported that the Southcoast Hospital grant for Memory Café had been exhausted and that the COA would apply again.

### **OUTREACH WORKER'S REPORT**

This report was tabled because the COA was in the middle of their annual ARAW grant audit. The COA Board will invite Mrs. Midurski, Outreach Specialist, to the January 2019 meeting.

### **FUTURE BUSINESS**

The next meeting of the Council on Aging Board of Directors will be held on Wednesday, January 9, 2019 at 10:00 a.m.

Respectfully Submitted,

*Heather Sylvia*

Heather Sylvia  
Director