

**BOARD OF SELECTMEN
MINUTES OF MEETING
FEBRUARY 5, 2019**

Meeting called to order at 5:00 P.M. by Chairman Michael Cioper, Selectman Roger Cabral and Selectman Gaspar –Minutes Approved December 11, 2018 & January 8, 2019

MEETING MAIL

APPOINTMENTS

Budget Presentations

1. Treasurer/Collector- Budget Presentation Ms. Hebert stated that the Selectmen will find that this year we combined the Treasurer/Collector together and we left everything level funded. The Treasurer salary is missing one piece it is in golf. The salaries were all raised by 2%. Selectman Cabral asked about a part of the salary is in golf. Ms. Hebert states that is one of the indirect costs that was inherited when she came here. It stems from the Treasurer doing work reconciling golf work such as bank statements. He also asked if there was a way to show maybe at the bottom of the page, it's difficult to see what the total salary is when they get paid by different departments. Maybe we could get a footnote at the bottom of the page just to show the breakdown. In the golf budget the line item is actually listed wrong it says assistant collector which there is none. When doing the budget we have to remember that the assistant collector works at town hall not in the golf club. Selectman Gaspar has checked the numbers and everything looks great he still had a question about the professional technical last year it was at \$20,000 this year it's up to \$30,000. Last year we budgeted \$20,000 to do the payroll processing and one of the changes we adopted is a cash management system called Zobrio that software is \$10,000 and it helps with cash reconciliation between all the departments. It takes human error out of the equation. Selectman Gaspar thanked Ms. Hebert for updating technology.
2. Finance Department-Budget Presentation Ms. Hebert explained that her budget didn't change much there was just salary increases by 2% and now that she has become the Finance Director her salary has also increased. The only other change was due to the audit and that is contractual it is going up \$1,000.00. Selectman Gaspar asked about Professional Technical line item, Ms. Hebert explained it acts as a catchall so you don't have to have many line items it's more convenient.
3. Town Administrator-Budget Presentation Ms. Hebert explained the Selectmen's budget everything pretty much level funded changing Reverse 911 line to Code Red and we placed a 2% increase in the clerical line item as in the past we usually budget 2% for COLA.

OLD BUSINESS

RATIFICATION OF THE TREASURER/COLLECTOR CONTRACT- The Town agrees to employ Catherine Muller to perform the functions and related duties as Treasurer/Collector as specified in the Acushnet Town Charter, by applicable Bylaws, applicable Rules, and Regulations. The Treasurer/Collector's Contract was approved in Executive Session on January 22, 2019.

Selectman Gaspar motioned to table the Treasurer/Collector Contract at this time, Selectman Cabral seconded and all were in favor. Motion passes.

NEW BUSINESS

ANNUAL TOWN MEETING WARRANT OPENING-The schedule for the Annual Town Meeting Warrant was presented at our November 13, 2018 meeting. The schedule put forth opens the Town Meeting Warrant on February 5, 2019 to start accepting articles and will close on March 5th to give enough time to hold hearings and bring the warrant to press. Selectman Gaspar motioned to approve, Selectman Cabral seconded and all were in favor. Motion Passes.

MEMO FROM TOWN CLERK REQUESTING AN APPOINTMENT OF AN ELECTION INSPECTOR- The Town Clerk would like the Board to Appoint Beth Kilanowich as an Election Inspector to assist in future elections.

Selectman Cabral motioned to appoint Beth Kilanowich as an Election Inspector, Selectman Gaspar seconded and all were in favor. Motion Passes.

TOUR DE CRÈME CHARITY BIKE RIDE EVENT- The Mattapoisett Land Trust requests permission to hold a charity bike event called the Tour De Crème through Acushnet with stops at the local ice cream vendors in town. The Event will take place on Sunday, May 19th 2019. They expect most riders to be through Acushnet sometime around ten in the morning. The Police Chief & Fire Chief/EMS Director have signed off on the event notification form with no restrictions. Selectman Gaspar motioned to approve the Mattapoisett Land Trust's request to pass through on their annual fund raising ride through the Town of Acushnet on May 19th 2019, Selectman Cabral seconded and all were in favor. Motion passes.

DEPARTMENT OF PUBLIC WORKS

TOWN ADMINISTRATORS REPORT

The Town Administrator's performance review format has been given out Selectman Cioper & Selectman Cabral would like to see the format handed out to Department Heads for feedback, Selectman Gaspar disagrees with their opinion on the matter. No vote taken.

ANNOUNCEMENTS

INFORMATION ONLY

EXECUTIVE SESSION

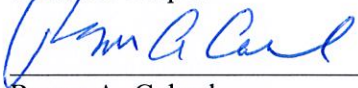
Chairman Cioper asked for a motion to go into Executive Session under G.L. c30A§21(a)(2) to conduct a strategy session in preparation for negotiations with non-union personnel (Treasurer/Collector) (Wage & Classification) as an open meeting may have a detrimental effect on the bargaining position of the public body as I so declare and we will not return to public session. I also accept a motion to conduct strategy with respect to collective bargaining negotiations under G.L. c30A§21(a)(3) (Fire/EMS Contract) as an open meeting may have a detrimental effect on the bargaining position of the public body as I so declare and we will not return to public session.

Roll call vote-Selectman Cabral, Selectman Gaspar and I am a yes, to move into Executive Session.

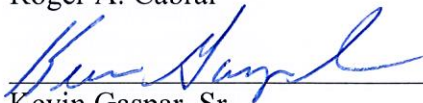
ADJOURNED REGULAR SESSION AT 6:30 P.M.



Michael Cioper



Roger A. Cabral



Kevin Gaspar, Sr.
Board of Selectmen