

**BOARD OF SELECTMEN
MINUTES OF MEETING
MAY 21, 2019**

Meeting called to order at 5:00 P.M. by Selectman Roger Cabral, Selectman Gaspar & Selectman Desroches–Minutes Approved- None

MEETING MAIL

APPOINTMENT OF COA BOARD OF DIRECTORS MEMBER-With the resignation of a COA Board Member, Ms. Deborah Raposa is requested the Board of Selectmen to appoint her to be a full voting member of the COA Board. Selectman Gaspar motioned to appoint Ms. Raposa to the Council on Aging Board of Directors as a full voting member for the term expiring May 1, 2021, Selectman Desroches seconded and all were in favor.

RESIGNATION LETTER FROM A MEMBER OF THE BY-LAW REVIEW COMMITTEE-The Board received a letter from Mr. Ray Leblanc resigning from his appointment on the By-Law Review Committee Chairman seat only not the seat on the Board. Town Clerk, Ms. Labonte said she would take care of asking at the next meeting who would like to be the chair. No vote to be taken.

APPOINTMENTS

Tom DeCosta-Man of the Year 2018 Plaque Presentment. The Board gave praise to Mr. Decosta for all the tireless work he did on the Veteran’s Memorial. No votes taken.

OLD BUSINESS

EXPLANATION OF THE POLICE CHIEF SELECTION PROCESS STEPS- the Police Chief has informed the Board of Selectmen of his retirement plan. The Board of Selectmen notified Civil Service and placed a requisition for the position of Police Chief. This in turn requests Civil Service to send a Delegation Agreement to the Town for signature. As Appointing Authority the Board of Selectmen hires a vendor to create and validate an “Assessment Center”. The Candidates will apply, an Education & Experience application will be sent to the applicants a week before Assessment Center date. Results are then sent to Civil Service, are scored, and following the statutory 7 day appeal period scores are released to the candidates. Following the second statutory 17 day appeal period and resolution of all if any appeal, the eligible list will be established and the Board of Selectmen can deliberate on appointment. Discussion from Chairman Cabral felt like we are in a good spot there were no changes in the RFP from counsel, the chief has three companies that have been recommended, the Board would want to limit response time to 10 days -2 weeks. Once contract awarded would like the process to start as soon as possible. Selectman Gaspar motioned to solicit bids, Selectman Desroches seconded and all were in favor.

FINANCE COMMITTEE APPOINTMENTS-(ROBERT ST. JEAN & ROBERT FERREIRA)-
According to Section 5: Finance Committee

2-5-1 of the Town By-laws states a finance committee of nine registered voters of the town shall be appointed for three year terms. Three members shall be appointed by the Selectmen each year following adjournment of the Town Meeting. We have an opening due to a resignation, the board let the public know that we do have an opening if anyone is interested, to send a letter of interest to the Board of Selectmen. Selectman Gaspar motioned to appoint Robert St. Jean and Robert Ferreira to the Finance Committee for a term of 3 years, Selectman Desroches seconded and all were in favor.

NEW BUSINESS

CLASSIFICATION COMMITTEE APPOINTMENTS-3 APPOINTMENTS CONSISTING OF THE TOWN ADMINISTRATOR, FINANCE COMMITTEE MEMBER, & MEMBER OF THE BOARD OF SELECTMEN (OR ANY OTHER CONFIGURATION AS DECIDED BY THE BOARD). The Board had some discussion about the process as it has been going on for some time and a lot information has been gone over. Tabled -No Votes taken.

FY20 NON-UNION PERSONNEL AGREEMENT APPROVALS-GOLF COURSE MANAGER, GOLF COURSE SUPERINTENDENT, ANIMAL CONTROL OFFICER, WATER/SEWER/HIGHWAY SUPERINTENDENT, CONSERVATION AGENT, ADMIN. ASST. TO BOS, BUILDING COMMISSIONER, COUNCIL ON AGING DIRECTOR/PROGRAM COORDINATOR-

As stated above the FY20 Non-Union Personnel Agreements are up for approval, all non-union employees received a 2% COLA:

Selectman Gaspar motioned to approve the FY20 Non-Union Personnel Agreements as presented for Golf Course Manager, Golf Course Superintendent, Animal Control Officer, Water/Sewer/Highway Superintendent, Conservation Agent, Admin. Asst. To BOS, Building Commissioner, Council on Aging Director/Program Coordinator, DPW Business Manager as presented Selectman Desroches seconded and all were in favor.

REQUEST FROM POLICE CHIEF TO CALL FOR THE SERGEANT EXAM-Police Chief Alves requested the Board of Selectmen contact the Human Resources Division of Civil Service to participate in the upcoming promotional exam which will be taking place in September of 2019. This was tabled as the Chief does not have any officers available to take the test.

DEPARTMENT OF PUBLIC WORKS

TOWN ADMINISTRATORS REPORT

ANNOUNCEMENTS

INFORMATION ONLY

EXECUTIVE SESSION

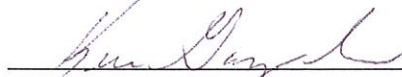
Motion: I move that the Board enter Executive Session under G.L. c30A § 21 (a) (2) to conduct strategy session in preparation for negotiation with non-union personnel (Police Chief, Assistant Treasurer/Collector Position & Fire Chief/EMS Director Contractual Milestones) if an open meeting may have a detrimental effect on the bargaining & litigating position of the public body as the chair so declares and not to return to public session.

Roll call vote-Selectman Cabral, Selectman Gaspar and I am a yes, to move into Executive Session.

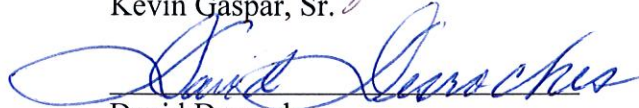
ADJOURNED REGULAR SESSION AT 6:30 P.M.



Roger A. Cabral



Kevin Gaspar, Sr.



David Desroches
Board of Selectmen