

**ACUSHNET BOARD OF SELECTMEN  
REGULAR MEETING MINUTES  
Tuesday, May 21, 2019**

**MEETING MAIL**

**APPOINTMENT OF COA BOARD OF DIRECTORS MEMBER**

With the resignation of a COA Board Member, Ms. Deborah Raposa requested the Board of Selectmen to appoint her to be a full voting member of the COA Board. Selectman Gaspar motioned to appoint Ms. Raposa to the Council on Aging Board of Directors as a full voting member for the term expiring May 1, 2021, Selectman Desroches seconded, all in favor.

**RESIGNATION LETTER FROM A MEMBER OF THE BY-LAW REVIEW COMMITTEE**

The Board received a letter from Mr. Ray Leblanc resigning from his appointment on the By-Law Review Committee. The Board thanked Mr. Leblanc for taking the time to be involved in the By-Law Review affairs and attending the meetings. No vote to be taken. In the end it was noticed that Mr. Leblanc wished to still be a member but not the chair. No votes taken

**APPOINTMENTS**

Tom DeCosta-Man of the Year 2018 Plaque Presentment. Mr. DeCosta was happy with being named man of the year, he explained the time that it took to bring the project to fruition. Veterans' day ceremony in the future, all funds will be taken over by the Town. Selectman Gaspar thanked Mr. DeCosta. No votes taken.

**OLD BUSINESS**

**EXPLANATION OF THE POLICE CHIEF SELECTION PROCESS STEPS**

The Police Chief has informed the Board of Selectmen of his retirement plan. The Board of Selectmen notified Civil Service and placed a requisition for the position of Police Chief. This in turn requests Civil Service to send a Delegation Agreement to the Town for signature. As Appointing Authority the Board of Selectmen hires a vendor to create and validate an "Assessment Center". The Candidates will apply, an Education & Experience application will be sent to the applicants a week before Assessment Center date.

Results are then sent to Civil Service, are scored, and following the statutory 7 day appeal period scores are released to the candidates.

Following the second statutory 17 day appeal period and resolution of all if any appeal, the eligible list will be established and the Board of Selectmen can deliberate on appointment. Selectman Gaspar motioned to solicit bids, Selectman Desroches seconded and all in favor.

#### FINANCE COMMITTEE APPOINTMENTS-(ROBERT ST. JEAN & ROBERT FERREIRA)

According to Section 5: Finance Committee

2-5-1 of the Town By-laws states a finance committee of nine registered voters of the town shall be appointed for three year terms. Three members shall be appointed by the Selectmen each year following adjournment of the Town Meeting. We have an opening due to a resignation, if anyone is interested, please send a letter of interest to the Board of Selectmen.

Selectman Gaspar motioned to appoint Robert St. Jean and Robert Ferreira to the Finance Committee for a term of 3 years, Selectman Desroches seconded, all in favor.

#### NEW BUSINESS

##### CLASSIFICATION COMMITTEE APPOINTMENTS

This is a new committee which we could consider 3 appointments consisting of the Town Administrator, Finance Committee member, and member of the Board of Selectmen (or any other configuration as decided by the board.) Chairman Cabral stated he wouldn't mind being on the committee since he has done a lot of work on the Wage & Class Study. No vote was taken.

##### FY20 NON-UNION PERSONNEL AGREEMENT APPROVALS:

Golf Course Manager, Golf Course Superintendent, Animal Control Officer, water/sewer/highway Superintendent, Conservation Agent, Admin. Asst. to Board of Selectmen, Building Commissioner, Council on Aging Director/Program Coordinator

Selectman Desroches motioned to approve the FY20 Non-Union Personnel Agreements as presented for Golf Course Manager, Golf Course Superintendent, Animal Control Officer, Water/ Sewer/Highway Superintendent, Conservation Agent, Admin. Asst. To BOS, Building Commissioner, Council on Aging

Director/Program Coordinator, DPW Business Manager as presented, Selectman Gaspar seconded, all in favor.

#### REQUEST FROM POLICE CHIEF TO CALL FOR THE SERGEANT EXAM

Police Chief Alves is requesting the Board of Selectmen contact the Human Resources Division of Civil Service to participate in the upcoming promotional exam which will be taking place in September of 2019. The Department has exhausted the Sergeant List and would not be able to fill an open position if one becomes available.

Motion made by Selectman, Gaspar to contact the Human Resources Division of Civil Service to include the Acushnet Police Department's participation in the next promotional exam, Selectman Desroches second, all in favor.

#### TOWN ADMINISTRATORS REPORT

##### EXECUTIVE SESSION

Motion was made to go into Executive Session under G.L. c30A § 21 (a) (2) to conduct strategy session in preparation for negotiation with non-union personnel (Police Chief, Assistant Treasurer/Collector Position & Fire Chief/EMS Director Contractual Milestones) if an open meeting may have a detrimental effect on the bargaining & litigating position of the public body as the chair so declares and not to return to public session.

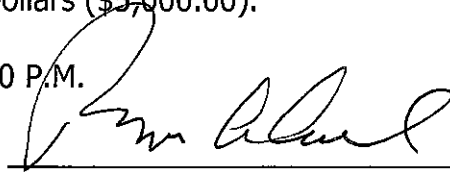
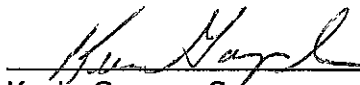
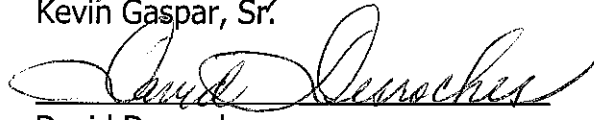
Roll call vote-Selectman Cabral, Selectman Gaspar and Mr. Cabral was a yes, to move into Executive Session.

Relevant to Fire Chief/EMS Contractual Milestone  
Excerpt from Fire Chief's Contract signed on September 25, 2018

- A) All salary and fringe benefits provided in the Agreement and obligations of the parties are subject to annual appropriation by Town Meeting. The Selectmen agree to request, as part of the annual budget process, funds sufficient to meet the obligations under this agreement.
- B) The parties recognize that the Fire Chief's annual salary for the period of July 1, 2017, through June 30, 2018, is One Hundred and One Thousand, forty dollars (\$101,040.00).

- 1) Effective July 1, 2018, the Fire Chief shall be paid an annual salary of One Hundred and Four Thousand, seventy-one dollars (\$104,071.00)
- 2) Effective July 1, 2019, the Fire Chief shall be paid an annual salary of One Hundred and Seven Thousand, One Hundred and Ninety-Three dollars (\$107,193.00)
- 3) Effective July 1, 2020, the Fire Chief shall be paid an annual salary of One Hundred and Ten Thousand, Four Hundred and Nine Thousand dollars (\$110,409.00)
- 4) Upon satisfying the conditions of Section 5 of this agreement, and upon the authorization of the Selectmen, the base salary of the Fire Chief will be increased by Five Thousand Dollars (\$5,000.00).

ADJOURNED REGULAR SESSION AT 7:00 P.M.

  
\_\_\_\_\_  
Roger A. Cabral, Chairman  
\_\_\_\_\_  
Kevin Gaspar, Sr.  
\_\_\_\_\_  
David Desroches  
Board of Selectmen